

# City of Gaithersburg

## Consolidated Annual Performance and Evaluation Report (CAPER)

### *COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)*

*JULY 1, 2014 THROUGH JUNE 30, 2015*



*Gaithersburg*

*A CHARACTER COUNTS! CITY*

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## **Executive Summary**

This document is the City of Gaithersburg's Consolidated Annual Performance and Evaluation Report (CAPER) for federal program year 2014 (July 1, 2014 to June 30, 2015), which the City is required to submit to the U.S. Department of Housing and Urban Development (HUD) as a Community Development Block Grant (CDBG) entitlement grantee. The CAPER is prepared to assist HUD, local officials, and the public evaluate Gaithersburg's overall performance using these federal funds. This is the City's second CAPER under its approved Consolidated Plan for the five-year period July 2013 - June 2018. An evaluation is required to be completed and sent to HUD within 90 days following each of the five years approved under that Plan.

This report describes actions taken during the year that addresses Gaithersburg's objectives and areas of priority identified in its Consolidated Plan. An assessment of the City's Priorities, Objectives, and Proposed Accomplishments, as set forth in its Strategic Plan (Chapter 4 of the Consolidated Plan), is included for each objective, showing accomplishments in meeting the objective. Further, it specifically addresses the manner in which the City supports affordable rental and ownership housing, particularly for low- income, homeless and special needs residents. Gaithersburg's CAPER also describes how other public and private resources are used to address Consolidated Plan priorities, and provides a self-evaluation that assesses Gaithersburg's performance and identifies ways the City can improve based on its experiences as a CDBG entitlement community overall.

For the year ending June 30, 2015, the City expended formula entitlement HUD funds solely under CDBG. Other formula funds designated for the community go directly to the Montgomery County Department of Housing and Community Affairs, and include funds under the Emergency Solutions Shelter Grant (formerly Emergency Shelter Grant) and the Home Investment Partnership Program (HOME). HOPWA formula funds are administered by the State of Maryland, although the HOPWA grantee is the City of Frederick (the largest municipality in the Washington-Bethesda- Gaithersburg metropolitan statistical area). The City receives no funds under these formula programs, although presumably Gaithersburg residents benefit from those programs through other means. The City received no Program Income in FFY2014.

Because federal funding is so limited, the City must depend on local (i.e., City and County), State and other private resources to serve low-moderate income and special needs households, the target populations for CDBG. In addition to describing how CDBG funds were used during the program year, the distribution of other funds is also included as together they support the objectives outlined within the Consolidated Plan. During this program year, the City of Gaithersburg spent nearly \$750,000 of its own funds to support non-profit agencies, schools and other community groups working on behalf of our most vulnerable households, particularly in terms of addressing poverty, providing shelter for homeless persons, and improving financial self-sufficiency. Despite reduced revenues coming into the City, funds awarded to the non-profit community have not experienced an offsetting reduction.

The City continues to promote affordable housing programs to low and moderate-income households as one of its primary

Strategic Direction objectives. This year saw the largest number of Gaithersburg Homebuyer Assistance Loans (GHALP) to date. Forty-three buyers received these funds, 33 of whom qualified for CDBG assistance based on their gross household income (up to 80 percent of Area Median Income).

Since adopting an inclusionary zoning ordinance in 2006, new residential construction (requiring compliance with the City's law) has been slow to move forward, particularly for homeownership. Currently, the City has five multi-family rental properties with the full complement of rental MPDUs (i.e. 15 percent), for a total of 189 affordable units, all of which are outside of concentrated areas of poverty, and instead, are dispersed throughout the City. A sixth property, Jefferson at Orchard Pond is offering 75 additional MPDUs and 56 WFHUs through a 23-year rental agreement executed in May 2015 between the owner and City.

In this program year, KB Home completed the sales of 12 affordable homeownership units, six of which are priced as MPDUs and six at WFHU pricing. These units are priced to be affordable to households at 70 percent and 90 percent of AMI, respectively. The units came online at the same time as units at Crown Farm, a property annexed by Gaithersburg in 2005 prior to the adoption of its own MPDU laws. Therefore, the Montgomery County Council required that the property comply with the provisions of Chapter 25A (The County's MPDU law) and implementing regulations.

An additional 29 MPDUs have been sold or are under contract at Crown Properties. In order to be eligible for an MPDU at Crown, the buyer must have income at or below 70 percent of Area Median (\$109,200 for a household of four), be a first-time homebuyer (i.e. not have owned a home for five years), and qualify for a first-trust loan from an approved lender.

### **Housing Demographics (City/County)**

The median household income for Gaithersburg is \$79,420, whereas, in Montgomery County as a whole, median is \$98,221. Although Gaithersburg's median is nearly 20 percent below that of the County, median gross rents in the City are \$1,439 compared to Montgomery's gross rent of \$1,568.

Half of Gaithersburg renters spend more than 30 percent of their income on housing, and 23 percent – nearly one quarter – spend more than 50 percent of their incomes on housing costs.

### **FFY14 Projects**

The City issued 43 closing cost and downpayment assistance loans under the Gaithersburg Homebuyer Assistance Loan Program (GHALP), which couples City and HUD funds of up to \$15,000 to assist low and moderate income first-time buyers to purchase their first homes within Gaithersburg. City funds alone were used in ten cases, as the buyers' household income exceeded 80 percent of Area Median (AMI), and therefore not eligible for CDBG. Thirty-three first-time homebuyers did qualify as their incomes

were at or below 80 percent of AMI, and City and HUD funds together totaled \$774,457.

This year, the City dedicated its public service funds to subsistence payments on behalf of 34 extremely low and low-income City households at risk of eviction or utility disconnect through direct payments to the landlord or utility company. In partnership with a local non-profit agency, the City funds a full-time bi-lingual housing counselor who provides one-on-one counseling to 73 families. Such counseling includes eviction prevention coupled with efforts to locate appropriate, affordable housing for residents who are over-housed or "rent burdened" (i.e., paying more than 30 percent of their incomes to rent and utilities). Although HOC also has a housing counselor on staff (who serves HOC residents exclusively), this program is unique within the County. The City has a separate contract with the Upper Montgomery Assistance Network, which works one-on-one with households who need financial assistance for a longer period of time – often up to three months to stabilize the housing situation and forestall eviction. Of the more than ten years this program has been in effect, this year saw the greatest number of households served.

As permitted under CDBG program regulations, public service funds may be used for “emergency grant payments made over a period of up to three consecutive months to providers of items or services on behalf of an individual or family.” Since 2013, the City has contracted with Upper Montgomery Assistance Network (UMAN), which has a long history of providing short-term rent and utility assistance to residents of the City of Gaithersburg and Montgomery County. Under the terms of the Contract, UMAN provides case coordination to approximately ten City households and provide oversight of the emergency assistance funds for up to three months per household. Moreover, UMAN agreed to provide these services at no cost to the city, with payments made directly to the landlord.

As the City used no CDBG funds for sub recipient contracts this year, monitoring reviews were not required. However, the City still set up end-of-year monitoring visits with Family Services, Inc. to review the programs, and to ensure that the residents met the low- moderate-income requirements. The City has executed new contracts with both agencies to continue this work. The contract with Family Services, Inc. requires at least 75 households be served through bi-lingual housing counseling services, and City funds are used exclusively to fund this program.

### **Summary of CDBG Resources and Distribution of Funds**

(a) Subsistence: (\$25,071)

Payments made directly to landlords, utility companies or other vendors. In partnership with Family Services, Inc., Wells/Robertson House and the Upper Montgomery Assistance Network, the City served 34 extremely low and low-income households this year with financial assistance coupled with housing counseling to prevent eviction and utility disconnection, and to assist with rent in urgent need cases (i.e., related to medical crisis, loss of income or other emergency). The City has determined that this project- especially during times of high unemployment and under employment - is extremely valuable and plans to continue

funding it. City funds support a full-time bi-lingual housing counselor, who works with City residents on stabilizing their housing and addressing any financial crises. Overall, more than 105 City households received one-on-one housing counseling through Family Services, Inc. and another 131 City households received short-term housing counseling through the Upper Montgomery Assistance Network, paid for with City funds exclusively. Only the direct assistance (e.g., rent) is paid for with CDBG funds.

<i>Amount Expended:</i> .....	\$25,071
<i>City funds</i> .....	\$102,570
<i>Outcome:</i> .....	<i>Availability/Affordability</i>
<i>Number of households intended to serve:</i> .....	25
<i>Number of households served with financial assistance:</i>	34

(b) Down payment and Closing Cost Assistance (\$374,239)

After several years of sluggish performance, this program became very successful during the year ending June 30, 2014. During that 12-month period, the City issued loans to 13 households for a total of \$222,739. This year, covering the period July 2014 – June 2015, 43 first-time homebuyers participated, and the total amount of loans was \$774,457 including City and HUD funds together.

<i>Performance Measure Objective:</i> .....	<i>Decent Affordable Housing</i>
<i>Status:</i> .....	<i>On-going</i>
<i>Outcome:</i> .....	<i>Affordability</i>
<i>Amount Budgeted (HUD and City funds):</i> .....	\$774,457
<i>Amount Spent (City funds):</i> .....	\$400,217
<i>Amount Spent (HUD funds):</i> .....	\$374,239
<i>Households Assisted:</i> .....	43 – (10 with City funds alone)

(c) Rental Housing Rehabilitation (\$82,500)

Seventeen units at Seneca Heights Apartments were renovated with City and County CDBG funds. The property, owned by Montgomery County Department of Housing and Community Affairs, with oversight and management provided by the Montgomery County Coalition for the Homeless, serves 17 families and 40 single adults at a property within the City.

<i>Performance Measure Objective:</i> .....	<i>Availability/Affordability</i>
<i>Status:</i> .....	<i>One Time</i>
<i>Outcome:</i> .....	<i>Affordability</i>
<i>Amount Budgeted (HUD):</i> .....	<i>\$82,500</i>
<i>Amount Spent (County funds):</i> .....	<i>\$ \$163,000</i>
<i>Households Assisted:</i> .....	<i>17</i>

(d) Administration (Budgeted: \$63,979)

Grantees are permitted to spend up to 20% of its annual allocation towards planning, administration and other costs associated with overseeing this federal program. Generally, eligible costs include salaries/benefits of staff overseeing the programs, advertisements and notices, single audits, and staff salaries on preparing reports and other documents required by HUD. Funds allocated to this category not drawn down during the year are no longer available under the Planning and Admin category, but are available to be used for other eligible projects. Amount expended: \$63,979

(a) CR-05 - Goals and Outcomes

**Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

This year, the City focused the majority of its CDBG funds (including prior year funds) to its downpayment and closing cost assistance loan program, which provides up to \$15,000 (until December 2014, up to \$20,000) to assist low and moderate income first-time buyers purchase a home in the City of Gaithersburg. Coupling City and federal funds, the program provided funds to 43 households, all of whom were first time buyers with incomes up to 100 percent of AMI. The City's public service funds were used to assist 34 very low and low income families remain in their homes and avoid eviction. Coupled with City funded housing counseling and financial education, of the 32 households, all but one remain in stable, affordable housing.

Further, the City was approved for a significant change to its Consolidated Plan in the amount of \$82,500 to assist with rehabilitation of rental housing for formerly homeless and very-low income families at Seneca Heights Apartments. Through a partnership with the Montgomery County Coalition for the Homeless, the Montgomery County Department of Housing and Community Affairs, the

City provided \$82,500 for new kitchens at the property. Seneca Heights Apartments was initially developed in 2004 to provide short term housing for 17 formerly homeless families, and permanent housing for 40 formerly homeless single adults. Over time, the Board of Governors (of which the City is a member) determined that permanent housing would have the greatest benefit to the single parents with children. However, the kitchens had originally been designed for short-term housing, and were inadequate for families remaining at the property for long term.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Current and prior year CDBG funds coupled with significant City dollars provided sufficient funds to exceed our goals for homeownership. In FFY13, just 13 buyers utilized these funds. An exponential increase from 10 to 43 buyers in one year allowed the City to spend down those prior year funds. Ten buyers utilized City funds alone (with incomes between 80 and 100 percent of AMI) and overall, the City spent \$400,217 in local funds. The City had prior year funds that were unspent due to a delay in two historic preservation projects. Moreover, the City exceeded its goal of serving 20 households with financial assistance by 14 households. Those funds assisted two formerly homeless single adults exiting the Wells/Robertson House and 32 low income families.

Goal	Category	Source Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Closing Cost and Down Payment Program	Affordable Housing	CDBG: \$374,239	Direct Financial Assistance to Homebuyers	Households Assisted	50	43	48.00%	20	33	120.00%

Emergency Assistance	Affordable Housing	CDBG: \$25,071	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	100	68	0.00%	20	34	100%
Historic Preservation	Non-Housing Community Development	CDBG: \$11,171	Businesses	Businesses	3	0	0.00%	1	0	0.00%
Rental Rehabilitation	Affordable Housing	CDBG: \$82,500	Rental units rehabilitated	Household Housing Unit	17	17	100.00%	17	17	100.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

The City’s use of CDBG funds this year was directly targeted to low and moderate income households through the three programs funded this year: (1) stable and affordable housing through homeownership assistance; (2) eviction prevention and affordable rental housing for very low income households; and (3) rehabilitation of a rental housing property for 17 formerly homeless families. Affordable housing, targeted to low and moderate income households is the City’s number one priority for CDBG funds. Moreover, the City spends nearly \$1Million each year of its own (i.e., local) funds to support non-profit agencies working on behalf of City residents, and for the 14 single adults in recovery at Wells/Robertson House. In fy15 alone, the City spent more than \$100,000 in funding housing counseling programs, reaching more than 230 families.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

### 91.520(a) Emergency Assistance (34 in total)

	CDBG
White	18
Black or African American	14
Asian	2
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
<b>Total</b>	<b>34</b>
Hispanic	11
Not Hispanic	22

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

Since the 2000 Census, Gaithersburg has been a minority majority City (i.e., 49 percent of its residents identified as white only). In the 2010 Census, the percentage of white-only residents further decreased to 40 percent, with 24.1 percent identifying as Hispanic, 16.3 percent as Black or African American, and 16.9 percent as Asian. Further, Black and Hispanic residents are much more likely to be poor than Asian or White households. The City has contracted with a non-profit agency to provide housing counseling to City residents, with an emphasis on serving low-income rental households. The housing counselor assigned to this program speaks Spanish and English, and has been very successful in reaching out to minority-populations.

(b) CR-15 - Resources and Investments 91.520(a)

**Identify the resources made available**

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	HUD	1,341,380	545,789
Other – State of Maryland	Community Legacy	300,000	\$100,000
Other –	City funds	\$350,000	\$350,000
Other	Smart Growth Initiative Funds	400,000	\$0

**Table 3 – Resources Made Available**

**Narrative**

The City relies on other sources of funds to promote its housing and community development initiatives, and to support low and moderate income households. Those funds include City and State of Maryland financial assistance primarily as the City receives few other grants.

**Identify the geographic distribution and location of investments**

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Olde Towne Gaithersburg	20	0	This activity has been postponed until FFY15
Olde Towne Gaithersburg	60	0	

**Table 4 – Identify the geographic distribution and location of investments**

**Narrative**

The City's planned replacement of the doors at the B&O Train Station, built in 1884, has been postponed until ffy 15 (City fiscal year 16)

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

With other local partners, the City leveraged HUD funds this year as follows:

Housing Counseling (coupled with CDBG eviction prevention funds from HUD)	\$33,000
Homeownership Assistance (coupled with CDBG funds from HUD)	\$ 400,217
Wells/Robertson House Transitional Housing (coupled with HUD McKinney funds)	\$400,000
Seneca Heights Apartments (coupled with CDBG funds from HUD)	\$ 96,479

With the exception of HUD's requirements for matching funds under the Continuum of Care program for Wells/Roberson House, there were no match requirements for these programs. Further, the City vastly exceeds its match requirements for Wells/Robertson House, as the HUD grant award last year was \$130,269.

(c) CR-20 - Affordable Housing 91.520(b)

**Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.**

	One-Year Goal	Actual
Number of homeless households to be provided affordable housing units	14	25 (McKinney Funds)
Number of non-homeless households to be provided affordable housing units	30	36 (City funds)
Number of special-needs households to be provided affordable housing units	0	
<b>Total</b>		

**Table 5- Number of Households**

	One-Year Goal	Actual
Number of households supported through rental assistance	25	34
Number of households supported through the production of new units	0	22 (MPDUs at Crown and Summit Hall Reserve)
Number of households supported through the rehab of existing units	0	17 (SHA)
Number of households supported through the acquisition of existing units	0	11
<b>Total</b>		

**Table 6 - Number of Households Supported**

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.** As noted earlier, the City has few outside resources to meet its goals. This year, thanks to its MPDU program, 36 households were able to purchase MPDUs. Although the housing market has largely rebounded throughout the region, low income coupled with poor credit history still acts as a barrier to homeownership for many households interested in purchasing. Moreover, rents in this area can be as expensive as monthly mortgage payments.

**Discuss how these outcomes will impact future annual action plans.** The City continues to prioritize affordable housing for all households, regardless of income. Nonetheless, there is and will continue to be a severe housing shortage in this region for low-income households. Working with the Continuum of Care through Montgomery County and other non-profit agencies has shown a significant reduction in homelessness both within the City and in the greater region.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity:**

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	51	0
Low-income	19	0

Moderate-income	21	0
<b>Total</b>	<b>91</b>	<b>0</b>

**Table 7 – Number of Persons Served**

**Narrative Information**

With CDBG funds, the City served 40 extremely low income residents as follows: 17 at Seneca Heights Apartments; 34 through public service funds. Low income residents (between 30 and 50 percent of AMI) served included 11 through public service funds and eight (8) with homeownership assistance funds.

**(d) CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs.

**The City has a street outreach staff person who works with the Homeless Services Division Chief on assisting unsheltered persons in accessing services.**

**Addressing the emergency shelter and transitional housing needs of homeless persons**

The City provided \$107,700 of its own funds in financial assistance to three local non-profit agencies to provide emergency assistance, housing counseling, direct service and financial education to preserve and support housing and prevent homelessness. Number served: 192 households.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

For nearly 30 years, the Wells/Robertson House program has provided transitional housing and intensive counseling for chronically homeless adults in recovery. Since 1988, the City has been a partner with Montgomery County and all homeless service agencies to reduce homelessness and assist homeless families and single adults live in stable, long term housing.

**City funds only: Single adults (\$75,110)**

In addition to the Wells/Robertson Transitional Housing Program, the City operates a permanent housing facility for four graduates of Wells. Additional funds allocated by the City include more than \$75,000 in homeless assistance to emergency shelter (44 City residents in this fiscal year); Transitional housing (6 City residents); winter and seasonal shelter (24 residents); assistance to Montgomery County Coalition for the Homeless: (32 at the Homebuilders Care Assessment Center)

**City funds only: Families (\$44,520)**

Provided financial assistance on behalf of five families at Stepping Stones Shelter; 7 families at the Dwelling Place; and 13 families through the MCCH PPHP. Challenges included the loss of funding from Freddie Mac.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs:

Other services available through the City's financial collaboration with the non-profit

community include health care funding (\$151,260) to coordinate delivery of culturally competent and comprehensive health services to a minimum of 1,683 uninsured or underinsured City residents. Mental health care funding (\$84,505) to 75 residents including youth and seniors. These services have been very expensive, as the average cost per resident is \$1,127. Food assistance (\$72,030) for 7500 City residents through Manna, Gaithersburg HELP and school-based "smart snacks" program.

(e) CR-30 - Public Housing 91.220(h); 91.320(j)

**Actions taken to address the needs of public housing:**

The City has no conventional public housing units within the geographic borders. However, residents with Housing Choice vouchers have access to all programs and resources within the City.

**Actions taken to encourage public housing residents to become more involved in management and participate in homeownership:**

Public housing residents have full access to the City's homeownership programs, and the City works with HOC, the County's public housing authority, on homeownership opportunities for residents of their housing programs.

**Actions taken to provide assistance to troubled PHAs: N/A**

*(f) CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)*

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

Since the early 1990s, one of the City's priorities has been to modify the imbalance of rental multi-family units and single family homeownership properties. Dating from that time, the Mayor and Council determined that new land being developed on the west side of the City be built as homeownership units (single family and townhouse construction), resulting in a shift from 60 percent rental and 40 percent homeownership to constructed units that are now 65 percent homeownership and 35 percent rental. Unfortunately, the economic conditions of this recession dictate that new redevelopment properties, planned as homeownership, are now being constructed as multi-family units. This strategy necessitated the need for an inclusionary housing policy, which was developed over a full year, brought before the Mayor and Council for several reviews, and finally adopted in November 2006, with implementing regulations approved in January 2007. Since that time, more than 200 MPDUs have been created, and are generally fully leased (although there is some turnover). The MPDU program has surely forestalled the loss of numerous units of affordable rental housing, although there will likely not be a 1:1 replacement of those lost units.

Through an Agreement executed between a private developer and the City in December 2010 waiving the Work Force Requirement of 48 additional units (in excess of the 12.5 percent required by law), the City has received \$2.4 million of a \$3 million obligation to create a "Housing Initiative Fund" to support affordable housing production City-wide. The Mayor and Council appointed a committee comprised of non-profit developers, local non-profit housing providers and other County housing agencies, including the Housing Opportunities Commission, to lead the effort to develop programs that would target homeless populations, extremely-low and low-income populations, and other special needs groups. Funds are available in four installments, with the City having received \$2.4 Million as of June 2014. In December 2012, the City issued its first loan with these funds. The Mayor and Council approved a PILOT (payment in lieu of taxes) and a \$486,000 loan (with a PILOT and matching loan from the County's HIF) to Montgomery Housing Partnership to purchase and renovate 439 N Frederick Avenue. In 2013, MHP acquired a second multi-family rental property at 425 N Frederick Avenue, and again received a PILOT from the City as well as \$250,000 under similar loan terms. In the year ending June 30<sup>th</sup>, 2015, the City provided \$139,717 to the downpayment and closing cost assistance program from these Housing Initiative Funds. This required Mayor and Council approval.

**Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

Actions the City has taken to meet underserved needs include providing financial assistance and direct services for health-related issues, food assistance, education grants to schools with high numbers of low-income students, vocational training, financial wellness activities, including Bank On which works with local banks to encourage unbanked and underbanked residents use more traditional banking institutions.

**Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The City's downpayment and closing cost assistance program requires lead testing and amelioration for any property constructed prior to 1978. To date properties tested under this program have shown no evidence of lead. The Montgomery County Department of Health and Human Services provides testing and case management for children with elevated blood lead

levels (at least ten micrograms per deciliter). The City makes referrals to this agency as appropriate.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The City works closely with all agencies – including the Montgomery County Public School System – to address issues of poverty for its residents. The 2009 – 2015 five-year ACS reports median income for Montgomery County was \$98,221, whereas, for the City of Gaithersburg, it was \$79,420, nearly 20 percent lower than that of the County. Single mothers are head of the sole head of household for 15 percent of families in Montgomery County, but account for nearly half of the county's families that have incomes below the federal poverty line. To focus attention on the issue and to help move low-income mothers and their families out of poverty, the Montgomery County Commission for Women (CFW) has developed the 2009 Mothers and Poverty Agenda for Action that recommends policy changes to help poor, single mothers and their children. The Agenda for Action is the result of two years of work by the Commission's Mothers and Poverty (MAP) Committee formed in 2007 to address the issues facing low-income single mothers. This issue was reinforced for City staff while promoting the new MPDU program. With few exceptions, nearly every person who contacted the City as a single head of household with dependent children either did not apply or was deemed ineligible because they did not meet the income minimums. This was one of the factors which led staff to recommend a reduction in income minimums for the MPDU program.

Working closely with Montgomery County, non-profits, local religious groups, and Montgomery County Public Schools, the City is heavily involved in comprehensive, wrap-around services to low income households living within the City. This is particularly true in regard to housing, health care, and the provision of food.

The City's Housing and Community Development Director, who oversees the MPDU program and the down-payment and closing cost assistance program, and works closely with the housing counselor on eviction prevention, has seen striking evidence of the effects of the long recession on low-income and working households in Gaithersburg. There is a critical need for increased services on behalf of these families in the areas of affordable housing, medical care (including prescription assistance, eye and dental services), and food. The City of Gaithersburg-through CDBG and City funds- places a priority on these services, and has demonstrated that commitment by increasing the pool of local funds to support non-profit agencies doing work in these areas. Montgomery County has also stepped up its efforts in eviction prevention assistance by increasing the amount a family can receive in a single 12-month period. The CDBG Public Service funds can assist with rental assistance for up to three-months.

The Montgomery County Housing First Program, implemented in 2008, was developed as a response to the rise in homelessness in the County, and a nationwide movement to prioritize housing, followed by service needs. At the same time, HUD was shifting funding priorities in this direction. The County's Housing First Model developed program milestones, which included an addition of housing locator services to assist with rapid re-housing of homeless households. The implementation of new shelter policies was established as of July 2009, with a system-wide common assessment tool created by January 2010.

Valuable census data are now available on incomes for Gaithersburg, confirming the housing crisis in this County. Such data reveals that 50 percent of Gaithersburg renters pay more than 30 percent of their income to housing costs, and nearly 25 percent pay more than 50 percent of their income to housing – an indicator that these households are severely cost burdened, and therefore, very vulnerable to eviction and homelessness. The Montgomery County self-sufficiency standard, which measures how much income a family of a certain composition in a given area, needs to adequately meet their basic needs without public or private assistance. For a household of three, including 1 adult, 1 school-aged child and 1 preschooler) would need an annual income of \$76,752 to adequately meet their financial needs.

Coupled with increased funding to support families and households faced with extremely low incomes,

the City's economic development strategy includes bringing businesses to Gaithersburg that "provides stable, well-paying" jobs.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

City staff have frequent meetings with representatives from private industry, nonprofit agencies, and other public and government organizations. The City is also well represented in Montgomery County through staff participation in a variety of housing-related committees and organizations, including the Interagency Fair Housing Coordinating Group (in which the City's Housing Chief is Chair), the Housing Policy development Group of the Continuum of Care Planning Committee, the Montgomery County Housing Fair Planning Committee, the Montgomery County Coalition for the Homeless, Community Ministries of Montgomery County Emergency Assistance Coalition, the Montgomery County Homeless Teaming Committee, and the Montgomery County Department of Health and Human Services Econolodge Shelter Committee. In addition, City staff members were involved in the Germantown-Gaithersburg Chamber of Commerce, the Gaithersburg Latino Community Providers Group, the Gaithersburg Coalition of Providers, the School-Community Upcounty Partnership Annual Conference Planning Committee, the Upcounty Health Alliance, the Gaithersburg Judy Center Steering Committee, the Montgomery County Volunteer Center Holiday Basket Coordinating Group, the Montgomery County Martin Luther King Commemorative Committee, the Montgomery County Citizen Corps Committee, and the Montgomery County Organizational Development Group.

CDBG staff share information and resources with other CDBG grantees, including the Cities of Bowie; Takoma Park, and Annapolis and Montgomery County's Department of Housing and Community Affairs. City staff members also communicate regularly with the Montgomery County Housing Opportunities Commission on housing needs within the City and across Montgomery County. Two members of the HOC senior staff participated in the affordable housing committee to evaluate uses of the \$3 million HIF, and subsequently, the City Manager and Housing and Community Development Director met with HOC's new Executive Director to explore possible future partnerships.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

Actions taken this year to enhance coordination included continued collaboration and frequent communication with members of the Gaithersburg Coalition of Providers. The Coalition was established by the City in 1995 to increase coordination and communication among nonprofit service providers, thereby improving the delivery of services and eliminating fragmentation. The City's Division of Community Services is the coordinator of the Coalition, which includes representatives from 80 area nonprofit organizations, most of which serve the entire Upcounty area of Montgomery County and the City of Gaithersburg.

Steps taken to enhance coordination also included community consultation, public outreach, and public hearings, as required by the City's Citizen Participation Plan. By consulting with a range of public and private agencies-including State and local health and child welfare agencies adjacent units of general local government, the Maryland AIDS Administration, the Montgomery County Department of Health and Human Services, the Housing Authority of the City of Frederick, Montgomery County's Housing Opportunities Commission (the local public housing agency participating in an approved Comprehensive Grant program), and others the City satisfied the requirements of 24 CFR 91.100(a)-(c).

Provide citizens, units of local government, public agencies, and other interested parties a

reasonable opportunity (at least 15 days) to review and submit comments on the annual performance report. As for comments on the proposed Consolidated Plan, comments on the performance report may be provided in writing, in person, or by email, phone, or fax.

Through consultation, the City benefited from the expertise of such agencies and helped ensure that programs and services covered by the City's Consolidated Plan would be fully coordinated with those provided by other agencies or adjacent units of general local government. Coordination, in turn, will help-facilitate the achievement of the City's community development goals and help further the objectives set forth in our Strategic Plan.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

Gaithersburg's Analysis of Impediments to Fair Housing identified the lack of affordable housing as a primary fair housing impediment in this area and throughout the Washington DC Metro region. The median household income in the City is \$79,420 (nearly 20 percent lower than Montgomery County's median income of \$98,221); Median Gross Rent in Gaithersburg is \$1,439. By comparison, median gross rent in Montgomery is \$1,568, just ten percent below that of Montgomery County. Gaithersburg demographic and housing trends described in the A/I reveal that seven areas of the City include concentrations of LMI households and minorities, and, since 2000, median household income has increased just 1 percent while median gross rent increased 18 percent and median housing values increased 80 percent.

Clearly, there is a stark need for more affordable housing in the City, and we have taken – and continue to take - strong measures to offset the imbalance of housing affordability and to increase the stock of affordable housing in areas outside of LMI communities, and outside of racially and ethnically concentrated areas of poverty. The Gaithersburg Analysis of Impediments to Fair Housing includes several factors related to dispersal of affordable housing and identified the following objectives:

**To evaluate ethnic and racially concentrated areas of poverty to determine whether these areas should be exempt from the MPDU program.**

The City defines an area of racial or ethnic concentration as one in which the minority population makes up at least 51 percent of the population of any given census tract. Because of the large Hispanic population in Gaithersburg, the City defines minority as a racial or ethnic group and defines White as White, non-Hispanic. Fourteen Census Tracts were identified as having concentrations of minority persons. (It is important to note that many of these Census Tracts include areas both in and outside of the City limits.)

The CDBG program includes a statutory requirement that at least 70 percent of the funds invested benefit low and moderate income persons. HUD data reveals that there are eight block groups in Gaithersburg in which at least 51 percent of the residents meet the criterion for LMI status. Areas in which LMI concentrations overlap with racial and ethnic concentrations are considered racially/ethnically concentrated areas of poverty. These areas are primarily located in the eastern half of the City and include places such as Olde Towne Gaithersburg (i.e., referred to as Enterprise Zone in the City's Affordable Housing Ordinance, Section 24-255).

The Mayor and Council have affirmed their goals of increasing the number of low-income households in areas outside of RECAP.

**To Review areas exempted from the affordable housing requirements.**

Currently, the only area of the City exempted from the affordable housing requirements is Olde Towne Gaithersburg (i.e., original Enterprise Zone). The Mayor and Council exempted Olde Towne from the affordable housing ordinance after a thorough evaluation of the housing stock within the Olde Towne Core. The decision to exempt this area from the MPDU requirements was based on the number of market-rate affordable housing units available at the time the program was being studied. Rents in Olde Towne were consistently lower than MPDU rents being proposed. Further, according to the Census 2010, a significant number of Census tract and block groups have less than 25 percent White only residents.

**To prioritize use of HIF outside of racially and ethnically concentrated areas of poverty in order to expand affordable housing choices throughout the City.**

The City tracks race and ethnicity of all participants of our housing programs who use the Gaithersburg Homebuyer Assistance Loan Program (GHALP) funds, including those purchasing MPDU and WFHUs. For the two-year period, July 2013 – June 2015, 34 of 43 buyers (79 percent) with incomes up to 80 percent of AMI –reported as minority households:

Race/ethnicity	Up to 50% of AMI	50 – 80 percent of AMI	Total Number
Black	3	3	7
Hispanic	1	11	12
Asian	4	8	12
Some other Race	2	1	3
<b>Total</b>	<b>10</b>	<b>23</b>	<b>34</b>

The Mayor and Council have expressed strong support of expanding affordable housing opportunities throughout the City. The City’s 2015 Strategic Direction, adopted by the Mayor and Council, identifies specific objectives to increase affordability in housing and to encourage households to purchase “in areas of the City underrepresented by low and moderate income households.” In FY14 and FY15, a number of buyers – including those below 50 percent of AMI - purchased homes outside of low and moderate income census tracts and those areas of racially and ethnically concentrated areas of poverty using the City’s homebuyer loan program. Moreover, at the Council’s direction, the City is currently evaluating ways to incentivize buyers to purchase in higher cost areas of the City, including offering GHALP funds as forgivable loans for persons who purchase in identified areas. Rather than offer additional funds over the current maximum of \$15,000, the buyer would sign an agreement with all funds forgiven after five years of ownership.

Of the 16 Gaithersburg Census Tracts with some population, just six have majority white, non-Hispanic populations. As recommended in the Analysis of Impediments to Fair Housing, efforts to address this imbalance include using Housing Initiatives Funds (HIF) outside racially and ethnically concentrated areas of poverty.

The Mayor and Council have authorized the use of HIF funds as follows:

- To supplement the GHALP program in 2015 up to \$400,000 (\$197,000 spent in HIF funds in FY15)
- To provide low-interest loan funds to Montgomery Housing Partnership, a local non-profit developer, to acquire and renovate two multi-family rental properties on Frederick Avenue which were identified by the City as problem properties (e.g., multiple code infractions, high police activity, poor maintenance). Those properties are now under a Rental Agreement to keep rents moderate. The City is working with MHP on another non-residential property that would be demolished and new construction would include affordable housing units.

The Mayor and Council support the use of remaining Housing Initiative Funds (currently \$2,000,000) to provide affordable housing opportunities outside of traditional LMI and RECAP areas of the City.

In FY15, Gaithersburg utilized three funding sources for its homebuyer assistance program: CDBG funds, City operating funds, and HIF to assist 43 first-time homebuyers with incomes up to 100 percent of Area Median. Of that number, 31 were non-white and seven had incomes below 50 percent of AMI.

The City's efforts to reduce segregated housing are largely directed towards increasing the supply of affordable housing outside of those areas of concentrated race/ethnicity and low-income. That includes using Housing Initiative Funds, incentivizing developers to produce affordable units over the required number, and partnering with non-profit and other agencies to eliminate homelessness. As new development occurs throughout the City, residential units will include 15 percent MPDUs. Although redevelopment opportunities do exist in LMI areas, much new development will take place outside of those areas.

Other tools the City uses to address segregated housing include PILOTS (Payment in lieu of Taxes Agreements), the Right of First Refusal process and/or Rental Agreements in which properties agree to keep rents at or near MPDU rents.

Of the 16 Gaithersburg Census Tracts with some population, just six have majority white, non-Hispanic populations. As recommended in the Analysis of Impediments to Fair Housing, efforts to address this imbalance include using HIF outside racially and ethnically concentrated areas of poverty. In FY15, Gaithersburg utilized three sources for its homebuyer assistance program: CDBG funds, City operating funds and HIF to assist 39 first-time homebuyers with incomes up to 100 percent of Area Median. Of that number, 34 were non-white and 10 had incomes below 50 percent of AMI.

The City's affordable housing ordinance, adopted in late 2006, has been an effective tool in increasing affordable housing throughout the City. All new developments with 20 or more residential units (both rental and homeownership) must provide 15 percent of the units as affordable to households up to 80 percent of AMI (MPDU pricing) and between 80 and 120 percent of AMI (MPDU and WFHU pricing in homeownership developments). Since the ordinance went into effect in early 2007, the housing market has struggled to recover from the recession. Nonetheless, the City currently has 180 rental MPDUs in its housing inventory, with

rents based on 60 percent of AMI – the lowest MPDU rents in Montgomery County. Further, 33 MPDUs have been purchased by homebuyers with incomes up to 80 percent of AMI, and another six WFHUs sold to buyers with incomes between 80 and 120 percent of AMI. At Crown Farm Properties, annexed by the City in 2005, 282 MPDUs will be constructed at build out. This property is outside of the LMI/RECAP areas and all MPDUs in the development will be affordable to households up to 70 percent of Area Median Income.

Other tools with which the City can address segregated housing include the use of PILOTS, through the Right of First Refusal or Rental Agreement process under Chapter 53A offered by Montgomery County. There are PILOTS in effect with the Housing Opportunities Commission (HOC) and other non-profit owners. PILOTS from Montgomery County and the City result in moderate asking rents, thus increasing the stock of affordable units.

Another area in which the City is working to address impediments to Fair Housing is related to FHA's certification requirements for common ownership communities. The Gaithersburg Housing and Community Development Chief is a member of a local task force that has identified the number of HOAs that are non-compliant with FHA requirements, which include: high delinquency rates, number and percentage of investor owners; and adequate reserves. Although the task force understands that these requirements are designed to protect and strengthen the HOAs, the consequences of these rules mean that low and moderate income homeowners and homebuyers are severely restricted in the sale and purchase of condo properties –often the most affordable opportunities for homeownership in a community.

This issue impacts our loan program as we hear from lenders, realtors, and prospective buyers that the properties they wish to purchase do not have FHA approval. For this population of buyers, that effectively eliminates their home-buying opportunities. Along with the task force, and on its own, the City is exploring ways to address this issue, which demonstrably has the effect of disparate impact as many low and moderate income buyers are members of a protected class in this City and County.

The City's Housing Chief is also the Chair of the Montgomery County Interagency Fair Housing Coordinating Group under the Office of Human Rights. This Committee, comprised of County and local governments, the Montgomery County Public School System, realtors, an HOC Commissioner and other community leaders, meets monthly to tackle fair housing impediments throughout the County.

**Other actions taken by the City to promote housing stability and inclusiveness and maintain neighborhood vitality include:**

- Continually monitor and address deteriorating, blighted and/or overcrowded residential and non-residential structures
- Utilize limited, strategic investments of City property acquisition funds to expedite improvements to areas of slum and blight
- Provide assistance to households at risk of foreclosure, eviction, or utility shut-off
- Provide visible and active presence in neighborhoods and communities
- Utilize programs that address negligent maintenance and upkeep of foreclosed properties
- Preserve healthy, vibrant, diverse, and safe neighborhoods that enhance the quality of life through education and code compliance

*(g) CR-40 - Monitoring 91.220 and 91.230*

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The City monitors these programs in several meaningful ways: through constant reevaluation and examination of the projects; through an on-going analysis of the community needs, and through regular coordination with other departments and agencies working with identical populations. Although trends vary over time, there are several constants: an insufficient supply of affordable housing; a significant low-income population; and a large percent of residents whose incomes are at or below the poverty level. Census data report that 50 percent of City residents spend more than 30 percent of their income on housing; and nearly a quarter of residents pay more than 50 percent of their income to housing. Along with reports to the City from the non-profit community and tracking census data is an important component of monitoring the Strategic Plan.

The City posts all RFPs, ads and other notices on the State of Maryland website that goes out to MBEs throughout the City and region. The City's sole contract for a renovation project went to a certified Minority Business Enterprise, and met the requirement for Section 3 participation this year.

**Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

To ensure widespread availability of its draft Annual Performance Report and to encourage public input on the draft, the City made the Report available for review at four public places in the City. A notice of the draft CAPER's availability for review and comment appeared in the Washington Post (on Thursday, September 10, 2015, identifying locations where the draft would be available for review and providing instructions on how to obtain a copy, and specifies that comments "provided in person or in writing, by mail, fax, or email, and received by September 29th 2015 {would} be considered, and that all comments {would} be summarized and submitted to HUD with the CAPER.

In addition to City Hall, the Senior Center, and the public library, Gaithersburg locations included the City's Community Services Division. The City's Community Services Division collaborates with more than 80 non-profit and other community organizations, and sees residents by appointment and walk-ins. By making the draft CAPER available at these locations, the City expands awareness of information in the report and provided greater opportunity for public interest and comment. The City also posts the report on its website. No comments – either in writing or orally – were made to the Draft Report. Copies of the draft CAPER were made available at the following locations from September 11, 2015 through September 29, 2015:

City Hall  
31 South Summit Avenue  
Gaithersburg, Maryland 20877

Ad # 11948985 Name CITY OF GAITHERSBURG FINANCE DEPT.  
Class 820 PO# Authorized by

Size 74 Lines P0009  
Account 1010122919

RECEIVED

CERTIFICATE OF PUBLICATION

SEP 11 2015

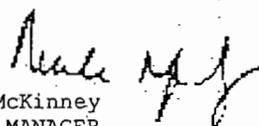
The Washington Post Company hereby certifies that it is the publisher of the Washington Post; that The Washington Post is a newspaper of general circulation published daily in the City of Washington, District of Columbia; that The Washington Post has been so published continuously for more than one year prior to the date of first publication of the notice mentioned below; that the undersigned person is the duly authorized agent of The Washington Post Company to execute this certificate on its behalf; and that a notice of which the annexed is a true copy was printed and published in said newspaper on the following date(s) at a cost of \$257.36 and was circulated in the Washington metropolitan area.

Published 1 time(s). Date(s): 10 of September 2015

Account 1010122919

THE WASHINGTON POST

By

  
Nicole McKinney  
BILLING MANAGER

~~PUBLIC NOTICE DRAFT ANNUAL PERFORMANCE REPORT~~ The City of Gaithersburg has completed its draft Consolidated Annual Performance Evaluation Report (CAPER) for the period July 1, 2014 to June 30, 2015, as required of all Community Development Block Grant (CDBG) grantees. During the period covered by the report, Gaithersburg received a CDBG award of \$319,894 to address the following national objectives and goals set by the U.S. Department of Housing and Urban Development (HUD):

to provide decent housing, a suitable living environment, and expanded economic opportunities, principally for low-to-moderate-income persons. Beginning September 11, 2015, this report will be

available at the following locations: City of Gaithersburg City of Gaithersburg

Gaithersburg City Hall Community Services

Division 31 South Summit Avenue 1 Wells Avenue Gaithersburg, MD 20877

Gaithersburg, MD 20877 Benjamin Gaither Center Gaithersburg Library

80A Bureau Drive 18330 Montgomery Village Avenue Gaithersburg,

MD 20878 Gaithersburg, MD 20878 Activity Center at Bohrer Park

Casey Community Center 506 S Frederick Avenue 810 S Frederick Avenue

Gaithersburg, MD 20877 Gaithersburg, MD 20877

Upon request, copies can be mailed or

emailed

at no charge by contacting Louise Kauffmann at (301) 258-6320 or lkauffmann@gaitHERSBURGMD.GOV.

Comments provided in person or in writing (by mail, fax, or email) and received by 10:00 am on

September 29, 2015 will be considered. All comments will be summarized and submitted to HUD with

the

CAPER.



# Community Development Block Grant (CDBG) Program

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Beginning in July of 2003, Gaithersburg has received CDBG funds directly from the U.S. Department of Housing and Urban Development (HUD). The overall goals of the CDBG Program are to provide decent housing, a suitable living environment, and expanded economic opportunities, principally for low- and moderate-income persons.

HUD defines persons of Low and Moderate Income as meeting the Section 8 Housing Assistance Program maximum incomes. Effective March 2015, those incomes are:

Percent AMI	Household Size				
	1 Person	2 Person	3 Person	4 Person	5+ Person
50%	\$38,220	\$43,680	\$49,140	\$54,600	\$60,060
60%	\$45,864	\$52,416	\$58,968	\$65,520	\$72,072
70%	\$53,508	\$61,152	\$68,796	\$76,440	\$82,555
80%	\$61,152	\$69,888	\$78,624	\$87,360	\$96,096

Every five years, the City is required to submit a comprehensive planning document to HUD. This Consolidated Plan must address how the City intends – over the five-year period of the Plan – to address the housing and community development needs of its low-income and special needs populations.

## City of Gaithersburg Action Plan

The City pledges to affirmatively promote Minority Business Enterprise (MBE) and Section 3 participation in all of its federally assisted projects. For questions on the City's CDBG program and on the MBE and Section 3 requirements please contact us.

## Contact Information

### Housing Services

301-258-6320

[mpdu@gaitthersburgmd.gov](mailto:mpdu@gaitthersburgmd.gov)

### Office Hours

Monday - Friday, 8 AM - 5 PM

## Location

### City Hall

[31 South Summit Avenue](#)

[Gaithersburg, Maryland 20877-2038](#)

## Related Documents

[Draft FY2015 Consolidated Annual Performance and Evaluation Report \(CAPER\) - Community Development Block Grant \(CDBG\)](#)

[SERVICES](#) [PRIVACY POLICY](#) [SITEMAP](#)

[CONTACT US](#)



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 1

**PGM Year:** 2011  
**Project:** 0007 - Downpayment and Closing Cost Assistance  
**IDIS Activity:** 132 - DP&CC 2011 - Case #18 (Mandolin Court)

**Status:** Completed 6/30/2015 12:00:00 AM  
**Location:** 513 Mandolin Ct Gaithersburg, MD 20877-3412  
**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Direct Homeownership Assistance (13)  
**National Objective:** LMH

**Initial Funding Date:** 07/08/2014

**Description:**  
 Downpayment assistance.  
**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$13,949.00	\$0.00	\$0.00
		2012	B12MC240002		\$13,949.00	\$13,949.00
<b>Total</b>	<b>Total</b>			<b>\$13,949.00</b>	<b>\$13,949.00</b>	<b>\$13,949.00</b>

**Proposed Accomplishments**

Households (General) : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	1	0	0	1	1	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 2

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	1	0	1	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2014	Down payment assistance completed.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 3

**PGM Year:** 2011  
**Project:** 0007 - Downpayment and Closing Cost Assistance  
**IDIS Activity:** 133 - DP&CC 2011 - Case #19 Rolling Road

**Status:** Completed 7/26/2014 12:00:00 AM  
**Location:** 210 Rolling Rd Gaithersburg, MD 20877-2042  
**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Direct Homeownership Assistance (13)  
**National Objective:** LMH

**Initial Funding Date:** 07/25/2014

**Description:**  
 Downpayment assistance.  
**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$18,301.00	\$0.00	\$0.00
		2012	B12MC240002		\$18,301.00	\$18,301.00
<b>Total</b>	<b>Total</b>			<b>\$18,301.00</b>	<b>\$18,301.00</b>	<b>\$18,301.00</b>

**Proposed Accomplishments**

Households (General) : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	1	0	0	0	1	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			



U.S. Department of Housing and Urban Development  
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 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 4

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	1	0	1	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2014	downpayment assistance completed.	



U.S. Department of Housing and Urban Development  
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 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 5

**PGM Year:** 2011  
**Project:** 0007 - Downpayment and Closing Cost Assistance  
**IDIS Activity:** 134 - DP&CC 2011 - Case 20 Hemingway Drive

**Status:** Completed 6/30/2015 12:00:00 AM  
**Location:** 237 Hemingway Dr Gaithersburg, MD 20878-4581

**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Direct Homeownership Assistance (13)  
**National Objective:** LMH

**Initial Funding Date:** 08/05/2014

**Description:**  
 Downpayment assistance.  
**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$8,477.00	\$0.00	\$0.00
		2012	B12MC240002		\$8,477.00	\$8,477.00
<b>Total</b>	<b>Total</b>			<b>\$8,477.00</b>	<b>\$8,477.00</b>	<b>\$8,477.00</b>

**Proposed Accomplishments**

Households (General) : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	1	0	0	1	1	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
CDBG Activity Summary Report (GPR) for Program Year 2014  
GAITHERSBURG

Date: 29-Sep-2015  
Time: 14:25  
Page: 6

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	1	0	1	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2014	Down payment assistance completed.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015

Time: 14:25

Page: 7

**PGM Year:** 2011  
**Project:** 0007 - Downpayment and Closing Cost Assistance  
**IDIS Activity:** 135 - DP&CC 2011 - Case 21 Timber Rock Road

**Status:** Completed 6/30/2015 12:00:00 AM  
**Location:** 58 Timber Rock Rd Gaithersburg, MD 20878-2249

**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Direct Homeownership Assistance (13)

**National Objective:** LMH

**Initial Funding Date:** 08/15/2014

**Description:**  
 Downpayment assistance.  
**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$11,086.00	\$0.00	\$0.00
		2012	B12MC240002		\$11,086.00	\$11,086.00
<b>Total</b>	<b>Total</b>			<b>\$11,086.00</b>	<b>\$11,086.00</b>	<b>\$11,086.00</b>

**Proposed Accomplishments**

Households (General) : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0		0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	1	0	0	0	1	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
CDBG Activity Summary Report (GPR) for Program Year 2014  
GAITHERSBURG

Date: 29-Sep-2015  
Time: 14:25  
Page: 8

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefiting</b>
2014	Down payment assistance completed.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 9

**PGM Year:** 2011  
**Project:** 0007 - Downpayment and Closing Cost Assistance  
**IDIS Activity:** 136 - DP&CC 2011 - Case 22 Hemingway

**Status:** Completed 6/30/2015 12:00:00 AM  
**Location:** 241 Hemingway Dr Gaithersburg, MD 20878-4581  
**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Direct Homeownership Assistance (13)  
**National Objective:** LMH

**Initial Funding Date:** 08/26/2014

**Description:**  
 Downpayment assistance.  
**Financing:**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$11,703.00	\$0.00	\$0.00
		2012	B12MC240002		\$11,703.00	\$11,703.00
<b>Total</b>	<b>Total</b>			<b>\$11,703.00</b>	<b>\$11,703.00</b>	<b>\$11,703.00</b>

**Proposed Accomplishments**

Households (General) : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	1	0	0	0	1	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
CDBG Activity Summary Report (GPR) for Program Year 2014  
GAITHERSBURG

Date: 29-Sep-2015  
Time: 14:25  
Page: 10

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2014	Down payment assistance completed.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 11

**PGM Year:** 2011  
**Project:** 0007 - Downpayment and Closing Cost Assistance

**IDIS Activity:** 137 - DP&CC 2011 - Case 23 Tanyard Hill

**Status:** Completed 6/30/2015 12:00:00 AM  
**Location:** 1506 Tanyard Hill Rd Gaithersburg, MD 20879-3255

**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Direct Homeownership Assistance (13)  
**National Objective:** LMH

**Initial Funding Date:** 09/09/2014

**Description:**  
 Downpayment assistance.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$15,000.00	\$0.00	\$0.00
		2012	B12MC240002		\$15,000.00	\$15,000.00
<b>Total</b>	<b>Total</b>			<b>\$15,000.00</b>	<b>\$15,000.00</b>	<b>\$15,000.00</b>

**Proposed Accomplishments**

Households (General) : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	1	0	0	1	1	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
CDBG Activity Summary Report (GPR) for Program Year 2014  
GAITHERSBURG

Date: 29-Sep-2015

Time: 14:25

Page: 12

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	1	0	1	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

<u>Years</u>	<u>Accomplishment Narrative</u>	<u># Benefitting</u>
2014	Down payment assistance completed.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 13

**PGM Year:** 2013  
**Project:** 0001 - Homeownership Assistance  
**IDIS Activity:** 138 - DP&CC 2013 - Case 24 Cobbler Place

**Status:** Completed 6/30/2015 12:00:00 AM  
**Location:** 737 Cobbler PI Gaithersburg, MD 20877-6360  
**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Direct Homeownership Assistance  
**National Objective:** LMH (13)

**Initial Funding Date:** 10/08/2014

**Description:**  
 Downpayment assistance.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$10,000.00	\$0.00	\$0.00
		2013	B13MC240002		\$10,000.00	\$10,000.00
<b>Total</b>	<b>Total</b>			<b>\$10,000.00</b>	<b>\$10,000.00</b>	<b>\$10,000.00</b>

**Proposed Accomplishments**

Households (General) : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	1	0	0	0	1	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 14

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	1	0	1	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2014	Down payment assistance completed.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 15

**PGM Year:** 2013  
**Project:** 0001 - Homeownership Assistance

**IDIS Activity:** 139 - DP&CC 2013 - Case 25 '22 Fields Road

**Status:** Completed 6/30/2015 12:00:00 AM  
**Location:** 9722 Fields Rd Gaithersburg, MD 20878-4547

**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Direct Homeownership Assistance (13)  
**National Objective:** LMH

**Initial Funding Date:** 10/08/2014

**Description:**  
 Downpayment assistance.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$7,426.00	\$0.00	\$0.00
		2013	B13MC240002		\$7,426.00	\$7,426.00
<b>Total</b>	<b>Total</b>			<b>\$7,426.00</b>	<b>\$7,426.00</b>	<b>\$7,426.00</b>

**Proposed Accomplishments**

Households (General) : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	1	0	0	1	1	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 16

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	1	0	1	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2014	Down payment assistance completed.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 17

**PGM Year:** 2013  
**Project:** 0001 - Homeownership Assistance  
**IDIS Activity:** 140 - DP&CC 2013 - Case 26 '8 Hendrix Avenue

**Status:** Completed 6/30/2015 12:00:00 AM  
**Location:** 508 Hendrix Ave Gaithersburg, MD 20878-4578  
**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Direct Homeownership Assistance (13)  
**National Objective:** LMH

**Initial Funding Date:** 10/08/2014

**Description:**  
 Downpayment assistance.  
**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$10,000.00	\$0.00	\$0.00
		2013	B13MC240002		\$10,000.00	\$10,000.00
<b>Total</b>	<b>Total</b>			<b>\$10,000.00</b>	<b>\$10,000.00</b>	<b>\$10,000.00</b>

**Proposed Accomplishments**

Households (General) : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 18

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	1	0	1	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2014	Down payment assistance completed.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 19

**PGM Year:** 2013  
**Project:** 0001 - Homeownership Assistance

**IDIS Activity:** 141 - DP&CC 2013 - Case 27 '12 Hendrix Avenue

**Status:** Completed 6/30/2015 12:00:00 AM  
**Location:** 512 Hendrix Ave Gaithersburg, MD 20878-4578

**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Direct Homeownership Assistance (13)  
**National Objective:** LMH

**Initial Funding Date:** 10/08/2014

**Description:**  
 Downpayment assistance.  
**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$10,000.00	\$0.00	\$0.00
		2012	B12MC240002		\$1,040.27	\$1,040.27
		2013	B13MC240002		\$8,959.73	\$8,959.73
<b>Total</b>	<b>Total</b>			<b>\$10,000.00</b>	<b>\$10,000.00</b>	<b>\$10,000.00</b>

**Proposed Accomplishments**

Households (General) : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	1	0	0	0	1	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 20

Female-headed Households: 0 0 0

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	1	0	1	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2014	Down payment assistance completed.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 21

**PGM Year:** 2013  
**Project:** 0001 - Homeownership Assistance

**IDIS Activity:** 142 - DP&CC 2013 - Case 28 Mandolin Court

**Status:** Completed 6/30/2015 12:00:00 AM  
**Location:** 521 Mandolin Ct Gaithersburg, MD 20877-3412

**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Direct Homeownership Assistance (13)

**National Objective:** LMH

**Initial Funding Date:** 10/18/2014

**Description:**  
 Downpayment assistance.  
**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$14,025.00	\$0.00	\$0.00
		2013	B13MC240002		\$14,025.00	\$14,025.00
<b>Total</b>	<b>Total</b>			<b>\$14,025.00</b>	<b>\$14,025.00</b>	<b>\$14,025.00</b>

**Proposed Accomplishments**

Households (General) : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 22

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	1	0	1	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2014	Down payment assistance completed.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 23

**PGM Year:** 2013  
**Project:** 0001 - Homeownership Assistance

**IDIS Activity:** 143 - DP&CC 2013 - Case 29 '14 Fields Road

**Status:** Completed 6/30/2015 12:00:00 AM  
**Location:** 9714 Fields Rd Gaithersburg, MD 20878-4547

**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Direct Homeownership Assistance (13)      **National Objective:** LMH

**Initial Funding Date:** 10/18/2014

**Description:**  
 Downpayment assistance.  
**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$10,000.00	\$0.00	\$0.00
		2013	B13MC240002		\$10,000.00	\$10,000.00
<b>Total</b>	<b>Total</b>			<b>\$10,000.00</b>	<b>\$10,000.00</b>	<b>\$10,000.00</b>

**Proposed Accomplishments**

Households (General) : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 24

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	1	0	1	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2014	Down payment assistance completed.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 25

**PGM Year:** 2014  
**Project:** 0002 - Emergency Assistance  
**IDIS Activity:** 144 - Emergency Assistance  
**Status:** Completed 6/30/2015 12:00:00 AM  
**Location:** Citywide Gaithersburg, MD 20877  
**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Subsistence Payment (05Q) **National Objective:** LMC

**Initial Funding Date:** 10/28/2014

**Description:**  
 The City's subsistence payment program includes both one month's rent to stave off an eviction, assistance with utility costs to avoid disconnection, and to pay up to three months rent for households that have been determined to need longer-term financial assistance. This is the City's number one priority for low-income and special needs households.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$25,071.46	\$0.00	\$0.00
		2013	B13MC240002		\$19,047.03	\$19,047.03
		2014	B14MC240002		\$6,024.43	\$6,024.43
<b>Total</b>	<b>Total</b>			<b>\$25,071.46</b>	<b>\$25,071.46</b>	<b>\$25,071.46</b>

**Proposed Accomplishments**  
 People (General) : 10

**Actual Accomplishments**

Number assisted:	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	18	7
Black/African American:	0	0	0	0	0	0	14	4
Asian:	0	0	0	0	0	0	2	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 26

<b>Total:</b>	0	0	0	0	0	0	34	11
Female-headed Households:	0		0		0			

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	27
Low Mod	0	0	0	7
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	34
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2014	27 extremely low and 7 low income households received emergency financial assistance including rent and utility payments to avoid eviction, utility disconnection and to address an urgent financial hardship.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 27

**PGM Year:** 2014  
**Project:** 0003 - Historic Preservation  
**IDIS Activity:** 145 - Historic Preservation

**Status:** Open  
**Location:** Citywide Gaithersburg, MD 20878

**Objective:** Create suitable living environments  
**Outcome:** Sustainability  
**Matrix Code:** Non-Residential Historic Preservation (16B)  
**National Objective:** LMA

**Initial Funding Date:** 10/28/2014

**Description:**  
 Historic Preservation.  
**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$130,000.00	\$0.00	\$0.00
		2012	B12MC240002		\$0.00	\$44,444.00
<b>Total</b>	<b>Total</b>			<b>\$130,000.00</b>	<b>\$0.00</b>	<b>\$44,444.00</b>

**Proposed Accomplishments**

Businesses : 1  
 Total Population in Service Area: 3,015  
 Census Tract Percent Low / Mod: 69.00

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2014	The City drew down \$44,444 too much in IDIS last year. To date, we have only incurred an additional \$11,131 in expenses (to be paid from City funds) for the door and window replacement project. This building is a National Historic Site, and the Section 106 review at the State delayed the project significantly. The design phase of the work was completed this summer.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 28

**PGM Year:** 2014  
**Project:** 0004 - Rehabilitation of City owned Community Center

**IDIS Activity:** 146 - Community Center Rehabilitation

**Status:** Canceled 3/23/2015 12:26:41 PM  
**Location:** 810 S Frederick Ave Gaithersburg, MD 20877-4102

**Objective:** Create suitable living environments  
**Outcome:** Sustainability  
**Matrix Code:** Neighborhood Facilities (03E)

**National Objective:** LMA

**Initial Funding Date:** 10/28/2014

**Description:**

Architectural and design services for community center.  
 Update: Community Center is no longer within a LMI census tract and therefore not eligible.

**Financing**

No data returned for this view. This might be because the applied filter excludes all data.

**Proposed Accomplishments**

Public Facilities : 1  
 Total Population in Service Area: 2,870  
 Census Tract Percent Low / Mod: 70.90

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2014	Community Center is no longer within a LMI census tract and therefore not eligible.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 29

PGM Year: 2014  
 Project: 0005 - Administration  
 IDIS Activity: 147 - Administration

Status: Completed 6/30/2015 12:00:00 AM  
 Location:

Objective:  
 Outcome:  
 Matrix Code: General Program Administration (21A)      National Objective:

Initial Funding Date: 10/28/2014

Description:  
 Program Administration.  
 Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$63,979.00	\$0.00	\$0.00
		2013	B13MC240002		\$53,266.00	\$53,266.00
		2014	B14MC240002		\$10,713.00	\$10,713.00
<b>Total</b>	<b>Total</b>			<b>\$63,979.00</b>	<b>\$63,979.00</b>	<b>\$63,979.00</b>

**Proposed Accomplishments**

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:					0	0		
Black/African American:					0	0		
Asian:					0	0		
American Indian/Alaskan Native:					0	0		
Native Hawaiian/Other Pacific Islander:					0	0		
American Indian/Alaskan Native & White:					0	0		
Asian White:					0	0		
Black/African American & White:					0	0		
American Indian/Alaskan Native & Black/African American:					0	0		
Other multi-racial:					0	0		
Asian/Pacific Islander:					0	0		
Hispanic:					0	0		
<b>Total:</b>	<b>0</b>							

Female-headed Households:

0



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
CDBG Activity Summary Report (GPR) for Program Year 2014  
GAITHERSBURG

Date: 29-Sep-2015  
Time: 14:25  
Page: 30

*Income Category:*

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 31

**PGM Year:** 2013  
**Project:** 0001 - Homeownership Assistance  
**IDIS Activity:** 148 - DP&CC 2013 - Case 30 '12 Fields Road

**Status:** Completed 6/30/2015 12:00:00 AM  
**Location:** 9712 Fields Rd Gaithersburg, MD 20878-4547

**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Direct Homeownership Assistance (13)  
**National Objective:** LMH

**Initial Funding Date:** 11/10/2014

**Description:**  
 Downpayment assistance.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$10,166.00	\$0.00	\$0.00
		2013	B13MC240002		\$10,166.00	\$10,166.00
<b>Total</b>	<b>Total</b>			<b>\$10,166.00</b>	<b>\$10,166.00</b>	<b>\$10,166.00</b>

**Proposed Accomplishments**

Households (General) : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 32

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2014	Down payment assistance completed.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 33

**PGM Year:** 2013  
**Project:** 0001 - Homeownership Assistance  
**IDIS Activity:** 149 - DP&CC 2013 - Case 31 West Side Drive

**Status:** Completed 6/30/2015 12:00:00 AM  
**Location:** 1026 W Side Dr Gaithersburg, MD 20878-3141  
**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Direct Homeownership Assistance (13)  
**National Objective:** LMH

**Initial Funding Date:** 11/21/2014

**Description:**  
 Downpayment assistance.  
**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$11,309.00	\$0.00	\$0.00
		2013	B13MC240002		\$11,309.00	\$11,309.00
<b>Total</b>	<b>Total</b>			<b>\$11,309.00</b>	<b>\$11,309.00</b>	<b>\$11,309.00</b>

**Proposed Accomplishments**

Households (General): 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
CDBG Activity Summary Report (GPR) for Program Year 2014  
GAITHERSBURG

Date: 29-Sep-2015

Time: 14:25

Page: 34

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	1	0	1	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2014	Down payment assistance completed.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 35

**PGM Year:** 2013  
**Project:** 0001 - Homeownership Assistance  
**IDIS Activity:** 150 - DP&CC 2013 - Case 32 Travis View Ct

**Status:** Completed 6/30/2015 12:00:00 AM  
**Location:** 1246 Travis View Ct Gaithersburg, MD 20879-3299

**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Direct Homeownership Assistance  
**National Objective:** LMH (13)

**Initial Funding Date:** 12/04/2014

**Description:**  
 Downpayment assistance.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$17,630.00	\$0.00	\$0.00
		2013	B13MC240002		\$17,630.00	\$17,630.00
<b>Total</b>	<b>Total</b>			<b>\$17,630.00</b>	<b>\$17,630.00</b>	<b>\$17,630.00</b>

**Proposed Accomplishments**

Households (General) : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 36

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2014	Down payment assistance completed.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 37

**PGM Year:** 2013  
**Project:** 0001 - Homeownership Assistance

**IDIS Activity:** 151 - DP&CC 2013 - Case 33 Travis Lane

**Status:** Completed 6/30/2015 12:00:00 AM  
**Location:** 1049 Travis Ln Gaithersburg, MD 20879-3221

**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Direct Homeownership Assistance (13)  
**National Objective:** LMH

**Initial Funding Date:** 12/04/2014

**Description:**  
 Downpayment assistance.  
**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$16,000.00	\$0.00	\$0.00
		2013	B13MC240002		\$16,000.00	\$16,000.00
<b>Total</b>	<b>Total</b>			<b>\$16,000.00</b>	<b>\$16,000.00</b>	<b>\$16,000.00</b>

**Proposed Accomplishments**

Households (General) : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015

Time: 14:25

Page: 38

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefiting</b>
2014	Down payment assistance completed.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 39

**PGM Year:** 2013  
**Project:** 0001 - Homeownership Assistance

**IDIS Activity:** 152 - DP&CC 2013 - Case 34 Fields Road

**Status:** Completed 6/30/2015 12:00:00 AM  
**Location:** 9724 Fields Rd Gaithersburg, MD 20878-4547  
**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Direct Homeownership Assistance (13)  
**National Objective:** LMH

**Initial Funding Date:** 12/04/2014

**Description:**  
 Downpayment assistance.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$10,106.00	\$0.00	\$0.00
		2013	B13MC240002		\$10,106.00	\$10,106.00
<b>Total</b>	<b>Total</b>			<b>\$10,106.00</b>	<b>\$10,106.00</b>	<b>\$10,106.00</b>

**Proposed Accomplishments**

Households (General) : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 40

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2014	Down payment assistance completed.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 42

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	1	0	1	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2014	Down payment assistance completed.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 43

**PGM Year:** 2013

**Project:** 0001 - Homeownership Assistance

**IDIS Activity:** 154 - DP&CC 2013 - Case 36 Cobbler Place

**Status:** Completed 6/30/2015 12:00:00 AM

**Location:** 729 Cobbler Pl Gaithersburg, MD 20877-6360

**Objective:** Provide decent affordable housing

**Outcome:** Sustainability

**Matrix Code:** Direct Homeownership Assistance  
(13)

**National Objective:** LMH

**Initial Funding Date:** 12/23/2014

**Description:**

Downpayment assistance.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$10,106.00	\$0.00	\$0.00
		2013	B13MC240002		\$10,106.00	\$10,106.00
<b>Total</b>	<b>Total</b>			<b>\$10,106.00</b>	<b>\$10,106.00</b>	<b>\$10,106.00</b>

**Proposed Accomplishments**

Households (General): 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 44

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	1	0	1	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2014	Down payment assistance completed.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 45

**PGM Year:** 2013  
**Project:** 0001 - Homeownership Assistance  
**IDIS Activity:** 155 - DP&CC 2013 - Case 37 West Side Drive

**Status:** Completed 6/30/2015 12:00:00 AM  
**Location:** 738 W Side Dr Gaithersburg, MD 20878-3110

**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Direct Homeownership Assistance  
 (13) **National Objective:** LMH

**Initial Funding Date:** 01/02/2015

**Description:**  
 Downpayment assistance.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$9,925.00	\$0.00	\$0.00
		2013	B13MC240002		\$9,925.00	\$9,925.00
<b>Total</b>	<b>Total</b>			<b>\$9,925.00</b>	<b>\$9,925.00</b>	<b>\$9,925.00</b>

**Proposed Accomplishments**

Households (General) : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	1	0	0	1	1	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
CDBG Activity Summary Report (GPR) for Program Year 2014  
GAITHERSBURG

Date: 29-Sep-2015

Time: 14:25

Page: 46

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	1	0	1	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2014	Down payment assistance completed.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 47

**PGM Year:** 2013  
**Project:** 0001 - Homeownership Assistance

**IDIS Activity:** 156 - DP&CC 2013 - Case 38 Diamondback drive

**Status:** Completed 6/30/2015 12:00:00 AM  
**Location:** 613 Diamondback Dr Gaithersburg, MD 20878-4589  
**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Direct Homeownership Assistance (13)  
**National Objective:** LMH

**Initial Funding Date:** 02/02/2015

**Description:**  
 Downpayment assistance.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$9,827.00	\$0.00	\$0.00
		2013	B13MC240002		\$9,827.00	\$9,827.00
<b>Total</b>	<b>Total</b>			<b>\$9,827.00</b>	<b>\$9,827.00</b>	<b>\$9,827.00</b>

**Proposed Accomplishments**

Households (General) : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	1	0	0	0	1	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 48

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	1	0	1	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2014	Down payment assistance completed.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 49

**PGM Year:** 2013  
**Project:** 0001 - Homeownership Assistance

**IDIS Activity:** 157 - DP&CC 2013 - Case 39 West Side Drive

**Status:** Completed 6/30/2015 12:00:00 AM  
**Location:** 658 W Side Dr Gaithersburg, MD 20878-3135

**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Direct Homeownership Assistance (13)  
**National Objective:** LMH

**Initial Funding Date:** 02/09/2015

**Description:**  
 Downpayment assistance.  
**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$10,000.00	\$0.00	\$0.00
		2013	B13MC240002		\$10,000.00	\$10,000.00
<b>Total</b>	<b>Total</b>			<b>\$10,000.00</b>	<b>\$10,000.00</b>	<b>\$10,000.00</b>

**Proposed Accomplishments**

Households (General) : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 50

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod.	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2014	Down payment assistance completed.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 51

**PGM Year:** 2013  
**Project:** 0001 - Homeownership Assistance

**IDIS Activity:** 158 - DP&CC 2013 - Case 40 Travis Lane

**Status:** Completed 6/30/2015 12:00:00 AM  
**Location:** 1025 Travis Ln Gaithersburg, MD 20879-3220  
**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Direct Homeownership Assistance (13)  
**National Objective:** LMH

**Initial Funding Date:** 02/13/2015

**Description:**  
 Downpayment assistance.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$11,500.00	\$0.00	\$0.00
		2013	B13MC240002		\$11,500.00	\$11,500.00
<b>Total</b>	<b>Total</b>			<b>\$11,500.00</b>	<b>\$11,500.00</b>	<b>\$11,500.00</b>

**Proposed Accomplishments**

Households (General) : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	1	0	0	1	1	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 52

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2014	Down payment assistance completed.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 53

**PGM Year:** 2013  
**Project:** 0001 - Homeownership Assistance

**IDIS Activity:** 159 - DP&CC 2013 - Case 41 Diamondback Drive

**Status:** Open      **Objective:** Provide decent affordable housing  
**Location:** 617 Diamondback Dr Gaithersburg, MD 20878-4589      **Outcome:** Affordability  
**Matrix Code:** Direct Homeownership Assistance      **National Objective:** LMH  
 (13)

**Initial Funding Date:** 02/24/2015

**Description:**  
 Downpayment assistance.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$10,259.00	\$0.00	\$0.00
		2014	B14MC240002		\$0.00	\$0.00
<b>Total</b>	<b>Total</b>			<b>\$10,259.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Proposed Accomplishments**

Households (General) : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	1	1	0	0	1	1	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 54

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2014	Downpayment assistance to be completed in 2015.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 55

**PGM Year:** 2013  
**Project:** 0001 - Homeownership Assistance  
**IDIS Activity:** 160 - DP&CC 2013 - Case 42b Diamondback Drive

**Status:** Completed 6/30/2015 12:00:00 AM  
**Location:** 617 Diamondback Dr Gaithersburg, MD 20878-4589  
**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Direct Homeownership Assistance (13)  
**National Objective:** LMH

**Initial Funding Date:** 03/03/2015

**Description:**  
 Downpayment assistance.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$10,269.00	\$0.00	\$0.00
		2013	B13MC240002		\$10,269.00	\$10,269.00
<b>Total</b>	<b>Total</b>			<b>\$10,269.00</b>	<b>\$10,269.00</b>	<b>\$10,269.00</b>

**Proposed Accomplishments**

Households (General) : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 56

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2014	Down payment assistance completed.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 57

**PGM Year:** 2013  
**Project:** 0001 - Homeownership Assistance  
**IDIS Activity:** 161 - DP&CC 2013 - Case 43 Carousel Ct

**Status:** Completed 6/30/2015 12:00:00 AM  
**Location:** 474 Carousel Ct Gaithersburg, MD 20877-3485  
**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Direct Homeownership Assistance (13)  
**National Objective:** LMH

**Initial Funding Date:** 03/03/2015

**Description:**  
 Downpayment assistance.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$11,526.00	\$0.00	\$0.00
		2013	B13MC240002		\$11,526.00	\$11,526.00
<b>Total</b>	<b>Total</b>			<b>\$11,526.00</b>	<b>\$11,526.00</b>	<b>\$11,526.00</b>

**Proposed Accomplishments**

Households (General) : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	1	0	0	0	1	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015

Time: 14:25

Page: 58

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	1	0	1	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2014	Down payment assistance completed.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 59

**PGM Year:** 2013  
**Project:** 0001 - Homeownership Assistance  
**IDIS Activity:** 162 - DP&CC 2013 - Case 44 Fairbanks Drive

**Status:** Completed 6/30/2015 12:00:00 AM  
**Location:** 51 Fairbanks Dr Gaithersburg, MD 20877-6356

**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Direct Homeownership Assistance  
 (13) **National Objective:** LMH

**Initial Funding Date:** 04/17/2015

**Description:**  
 Downpayment assistance.  
**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$10,000.00	\$0.00	\$0.00
		2013	B13MC240002		\$10,000.00	\$10,000.00
<b>Total</b>	<b>Total</b>			<b>\$10,000.00</b>	<b>\$10,000.00</b>	<b>\$10,000.00</b>

**Proposed Accomplishments**

Households (General) : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015

Time: 14:25

Page: 60

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	1	0	1	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2014	Down payment assistance completed.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 61

**PGM Year:** 2013

**Project:** 0001 - Homeownership Assistance

**IDIS Activity:** 163 - DP&CC 2013 - Case 45b Fairbanks Drive

Status: Completed 6/30/2015 12:00:00 AM  
 Location: 39 Fairbanks Dr Gaithersburg, MD 20877-6356

Objective: Provide decent affordable housing  
 Outcome: Affordability  
 Matrix Code: Direct Homeownership Assistance (13) National Objective: LMH

**Initial Funding Date:** 04/17/2015

**Description:**  
 Downpayment assistance.  
**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$10,000.00	\$0.00	\$0.00
		2013	B13MC240002		\$10,000.00	\$10,000.00
<b>Total</b>	<b>Total</b>			<b>\$10,000.00</b>	<b>\$10,000.00</b>	<b>\$10,000.00</b>

**Proposed Accomplishments**

Households (General) : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	1	0	0	0	1	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015

Time: 14:25

Page: 62

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	1	0	1	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2014	Down payment assistance completed.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 63

**PGM Year:** 2013  
**Project:** 0001 - Homeownership Assistance

**IDIS Activity:** 164 - DP&CC 2013 - Case 46 Cobbler Place

**Status:** Completed 6/30/2015 12:00:00 AM  
**Location:** 713 Cobbler Pl Gaithersburg, MD 20877-6360

**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Direct Homeownership Assistance  
 (13) **National Objective:** LMH

**Initial Funding Date:** 04/17/2015

**Description:**  
 Downpayment assistance.  
**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$10,000.00	\$0.00	\$0.00
		2013	B13MC240002		\$10,000.00	\$10,000.00
<b>Total</b>	<b>Total</b>			<b>\$10,000.00</b>	<b>\$10,000.00</b>	<b>\$10,000.00</b>

**Proposed Accomplishments**

Households (General) : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	0	0	0	1	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 64

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	1	0	1	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2014	Down payment assistance completed.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 65

**PGM Year:** 2013  
**Project:** 0001 - Homeownership Assistance

**IDIS Activity:** 165 - DP&CC 2013 - Case 47 Goodport Court

**Status:** Completed 6/30/2015 12:00:00 AM  
**Location:** 25 Goodport Ct Gaithersburg, MD 20878-1003

**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Direct Homeownership Assistance (13)  
**National Objective:** LMH

**Initial Funding Date:** 05/01/2015

**Description:**  
 Downpayment assistance.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$6,211.00	\$0.00	\$0.00
		2013	B13MC240002		\$6,211.00	\$6,211.00
<b>Total</b>	<b>Total</b>			<b>\$6,211.00</b>	<b>\$6,211.00</b>	<b>\$6,211.00</b>

**Proposed Accomplishments**

Households (General) : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	1	0	0	1	1	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 66

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	1	0	1	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2014	Down payment assistance completed.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 67

**PGM Year:** 2014  
**Project:** 0001 - Homeownership Assistance for low and moderate income first-time homebuyers

**IDIS Activity:** 166 - DP&CC 2014 - Case 45 Orchard Drive

**Status:** Completed 6/30/2015 12:00:00 AM  
**Location:** 45 Orchard Dr Gaithersburg, MD 20878-2286

**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Direct Homeownership Assistance (13)  
**National Objective:** LMH

**Initial Funding Date:** 05/19/2015

**Description:**  
 Downpayment assistance.  
**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$15,000.00	\$0.00	\$0.00
		2013	B13MC240002		\$13,718.24	\$13,718.24
		2014	B14MC240002		\$1,281.76	\$1,281.76
<b>Total</b>	<b>Total</b>			<b>\$15,000.00</b>	<b>\$15,000.00</b>	<b>\$15,000.00</b>

**Proposed Accomplishments**

Households (General) : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	1	0	0	0	1	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>





U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 69

**PGM Year:** 2014  
**Project:** 0001 - Homeownership Assistance for low and moderate income first-time homebuyers  
**IDIS Activity:** 167 - DP&CC 2014 - Case 49 Bralan

**Status:** Completed 6/30/2015 12:00:00 AM  
**Location:** 153 Bralan Ln Gaithersburg, MD 20877-1661  
**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Direct Homeownership Assistance (13)  
**National Objective:** LMH

**Initial Funding Date:** 06/03/2015

**Description:**  
 Downpayment assistance.  
**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$8,581.00	\$0.00	\$0.00
		2014	B14MC240002		\$8,581.00	\$8,581.00
<b>Total</b>	<b>Total</b>			<b>\$8,581.00</b>	<b>\$8,581.00</b>	<b>\$8,581.00</b>

**Proposed Accomplishments**

Households (General) : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	1	0	0	0	1	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 70

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2014	Down payment assistance completed.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 71

**PGM Year:** 2014  
**Project:** 0001 - Homeownership Assistance for low and moderate income first-time homebuyers

**IDIS Activity:** 168 - DP&CC 2014 - Case 50 Travis Lane

**Status:** Completed 6/30/2015 12:00:00 AM  
**Location:** 1010 Travis Ln Gaithersburg, MD 20879-3217

**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Direct Homeownership Assistance (13)  
**National Objective:** LMH

**Initial Funding Date:** 06/11/2015

**Description:**  
 Downpayment assistance.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$14,777.00	\$0.00	\$0.00
		2014	B14MC240002		\$14,777.00	\$14,777.00
<b>Total</b>	<b>Total</b>			<b>\$14,777.00</b>	<b>\$14,777.00</b>	<b>\$14,777.00</b>

**Proposed Accomplishments**

Households (General) : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	1	1	0	0	1	1	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
CDBG Activity Summary Report (GPR) for Program Year 2014  
GAITHERSBURG

Date: 29-Sep-2015

Time: 14:25

Page: 72

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	1	0	1	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

<b>Years</b>	<b>Accomplishment Narrative</b>	<b># Benefitting</b>
2014	Down payment assistance completed.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015

Time: 14:25

Page: 73

**PGM Year:** 2014  
**Project:** 0001 - Homeownership Assistance for low and moderate income first-time homebuyers  
**IDIS Activity:** 169 - DP&CC 2014 - Case 51 Timber Rock Road

**Status:** Completed 6/30/2015 12:00:00 AM  
**Location:** 42 Timber Rock Rd Gaithersburg, MD 20878-2229  
**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Direct Homeownership Assistance (13)  
**National Objective:** LMH

**Initial Funding Date:** 06/25/2015

**Description:**  
 Downpayment assistance.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$7,000.00	\$0.00	\$0.00
		2014	B14MC240002		\$7,000.00	\$7,000.00
<b>Total</b>	<b>Total</b>			<b>\$7,000.00</b>	<b>\$7,000.00</b>	<b>\$7,000.00</b>

**Proposed Accomplishments**

Households (General) : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	1	0	0	0	1	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0		0		0			



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 74

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	1	0	1	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2014	Down payment assistance completed.	



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015  
 Time: 14:25  
 Page: 75

**PGM Year:** 2014  
**Project:** 0007 - Seneca Heights Apartments Renovations  
**IDIS Activity:** 170 - Seneca Heights Kitchen Renovation

**Status:** Completed 7/1/2015 12:00:00 AM      **Objective:** Create suitable living environments  
**Location:** 18715 N Frederick Ave Gaithersburg, MD 20879-3121      **Outcome:** Sustainability  
**Matrix Code:** Rehab; Multi-Unit Residential (14B)      **National Objective:** LMH

**Initial Funding Date:** 06/30/2015

**Description:**

Seneca Heights Apartments provides permanent supportive housing for 17 formerly homeless families, whose incomes must be below 50 percent of AMI. The CDBG funds are being used to replace and upgrade the kitchen appliances, cupboards and flooring.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	Pre-2015		\$82,500.00	\$0.00	\$0.00
		2014	B14MC240002		\$82,500.00	\$82,500.00
<b>Total</b>	<b>Total</b>			<b>\$82,500.00</b>	<b>\$82,500.00</b>	<b>\$82,500.00</b>

**Proposed Accomplishments**

Housing Units : 17

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	6	1	6	1	0	0
Black/African American:	0	0	10	0	10	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	1	0	1	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>17</b>	<b>1</b>	<b>17</b>	<b>1</b>	<b>0</b>	<b>0</b>



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Activity Summary Report (GPR) for Program Year 2014  
 GAITHERSBURG

Date: 29-Sep-2015

Time: 14:25

Page: 76

Female-headed Households:

0 0 0

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	17	17	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	17	17	0
Percent Low/Mod		100.0%	100.0%	

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefitting
2014	Activity completed.	



U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
CDBG Activity Summary Report (GPR) for Program Year 2014  
GAITHERSBURG

Date: 29-Sep-2015

Time: 14:25

Page: 77

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<b>Total Funded Amount:</b>	<b>\$686,048.46</b>
<b>Total Drawn Thru Program Year:</b>	<b>\$590,233.46</b>
<b>Total Drawn In Program Year:</b>	<b>\$545,789.46</b>

U.S. DEPARTMENT OF HOUSING AND URBAN  
DEVELOPMENT  
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT  
PR06 - Summary of Consolidated Plan Projects for Report Year

DATE: 9/28/2015  
TIME: 11:48:59 AM  
PAGE: 1/1

IDIS

Plan IDIS Year Project	Project Title and Description	Program	Project Estimate	Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	Amount Drawn in Report Year	
2014 1	Homeownership Assistance for low and moderate income first-time homebuyers	Homeownership Assistance for low and moderate income first-time homebuyers	CDBG	\$50,000.00	\$113,510.00	\$45,358.00	\$68,152.00	\$45,358.00
2	Emergency Assistance	The City's subsistence payment program includes both one month's rent to stave off an eviction, assistance with utility costs to avoid disconnection, and to pay up to three months rent for households that have been determined to need longer-term financial assistance. This is the City's number one priority for low-income and special needs households.	CDBG	\$45,915.00	\$25,071.46	\$25,071.46	\$0.00	\$25,071.46
3	Historic Preservation	A report that evaluated existing conditions and made reservations of this property recommends stabilization and rehabilitation, as it is constructed in 1884 and is listed on the National Register of Historic Properties. It is the centerpiece of Olde Towne Gaithersburg.	CDBG	\$130,000.00	\$130,000.00	\$44,444.00	\$85,556.00	\$0.00
4	Rehabilitation of City owned Community Center	Architectural and design services for community center.	CDBG	\$30,000.00	\$0.00	\$0.00	\$0.00	\$0.00
5	Administration	Program administration	CDBG	\$63,979.00	\$63,979.00	\$63,979.00	\$0.00	\$63,979.00
6	Seneca Heights Kitchen Renovation	Seneca Heights Apartments provides permanent supportive housing for 17 formerly homeless families, whose incomes must be below 50 percent of AML. The CDBG funds are being used to replace and upgrade the kitchen appliances, cupboards and flooring.	CDBG	\$82,500.00	\$0.00	\$0.00	\$0.00	\$0.00
7	Seneca Heights Apartments Renovations		CDBG	\$82,500.00	\$82,500.00	\$82,500.00	\$0.00	\$82,500.00



GAITHERSBURG

Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Open Count	Open Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Housing	Direct Homeownership Assistance (13)	1	\$0.00	33	\$374,239.00	34	\$374,239.00
	Rehab; Multi-Unit Residential (14B)	0	\$0.00	1	\$82,500.00	1	\$82,500.00
	<b>Total Housing</b>	<b>1</b>	<b>\$0.00</b>	<b>34</b>	<b>\$456,739.00</b>	<b>35</b>	<b>\$456,739.00</b>
Public Facilities and Improvements	Non-Residential Historic Preservation (16B)	1	\$0.00	0	\$0.00	1	\$0.00
	<b>Total Public Facilities and Improvements</b>	<b>1</b>	<b>\$0.00</b>	<b>0</b>	<b>\$0.00</b>	<b>1</b>	<b>\$0.00</b>
Public Services	Subsistence Payment (05Q)	0	\$0.00	1	\$25,071.46	1	\$25,071.46
	<b>Total Public Services</b>	<b>0</b>	<b>\$0.00</b>	<b>1</b>	<b>\$25,071.46</b>	<b>1</b>	<b>\$25,071.46</b>
General Administration and Planning	General Program Administration (21A)	0	\$0.00	1	\$63,979.00	1	\$63,979.00
	<b>Total General Administration and Planning</b>	<b>0</b>	<b>\$0.00</b>	<b>1</b>	<b>\$63,979.00</b>	<b>1</b>	<b>\$63,979.00</b>
<b>Grand Total</b>		<b>2</b>	<b>\$0.00</b>	<b>36</b>	<b>\$545,789.46</b>	<b>38</b>	<b>\$545,789.46</b>



GAITHERSBURG

**CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type**

Activity Group	Matrix Code	Accomplishment Type	Program Year		Totals
			Open Count	Completed Count	
Housing	Direct Homeownership Assistance (13)	Households	1	33	34
	Rehab; Multi-Unit Residential (14B)	Housing Units	0	17	17
	<b>Total Housing</b>		<b>1</b>	<b>50</b>	<b>51</b>
Public Facilities and Improvements	Non-Residential Historic Preservation (16B)	Business	3,015	0	3,015
	<b>Total Public Facilities and Improvements</b>		<b>3,015</b>	<b>0</b>	<b>3,015</b>
Public Services	Subsistence Payment (05Q)	Persons	0	34	34
	<b>Total Public Services</b>		<b>0</b>	<b>34</b>	<b>34</b>
<b>Grand Total</b>			<b>3,016</b>	<b>84</b>	<b>3,100</b>



GAITHERSBURG

CDBG Beneficiaries by Racial / Ethnic Category

Housing-Non Housing	Race	Total Hispanic		Total Hispanic	
		Total Persons	Persons	Total Households	Households
Housing	White	0	0	22	9
	Black/African American	0	0	17	1
	Asian	0	0	10	0
	Black/African American & White	0	0	1	0
	Other multi-racial	0	0	1	0
	<b>Total Housing</b>	<b>0</b>	<b>0</b>	<b>51</b>	<b>10</b>
Non Housing	White	18	7	0	0
	Black/African American	14	4	0	0
	Asian	2	0	0	0
	<b>Total Non Housing</b>	<b>34</b>	<b>11</b>	<b>0</b>	<b>0</b>
Grand Total	White	18	7	22	9
	Black/African American	14	4	17	1
	Asian	2	0	10	0
	Black/African American & White	0	0	1	0
	Other multi-racial	0	0	1	0
	<b>Total Grand Total</b>	<b>34</b>	<b>11</b>	<b>51</b>	<b>10</b>



GAITHERSBURG

**CDBG Beneficiaries by Income Category**

	<b>Income Levels</b>	<b>Owner Occupied</b>	<b>Renter Occupied</b>	<b>Persons</b>
Housing	Extremely Low (<=30%)	1	17	0
	Low (>30% and <=50%)	12	0	0
	Mod (>50% and <=80%)	21	0	0
	Total Low-Mod	34	17	0
	Non Low-Mod (>80%)	0	0	0
	Total Beneficiaries	34	17	0
Non Housing	Extremely Low (<=30%)	0	0	27
	Low (>30% and <=50%)	0	0	7
	Mod (>50% and <=80%)	0	0	0
	Total Low-Mod	0	0	34
	Non Low-Mod (>80%)	0	0	0
	Total Beneficiaries	0	0	34



Program Year 2014  
GAITHERSBURG, MD

**PART I: SUMMARY OF CDBG RESOURCES**

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	414,912.27
02 ENTITLEMENT GRANT	319,894.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	734,806.27

**PART II: SUMMARY OF CDBG EXPENDITURES**

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	481,810.46
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	481,810.46
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	63,979.00
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	545,789.46
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	189,016.81

**PART III: LOWMOD BENEFIT THIS REPORTING PERIOD**

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	399,310.46
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	399,310.46
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	82.88%

**LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS**

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

**PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS**

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	25,071.46
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	25,071.46
32 ENTITLEMENT GRANT	319,894.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	319,894.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	7.84%

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	63,979.00
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 + LINE 40)	63,979.00
42 ENTITLEMENT GRANT	319,894.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	319,894.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	20.00%



PR26 - CDBG Financial Summary Report

Program Year 2014

GAITHERSBURG, MD

**LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17**

Report returned no data.

**LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18**

Plan Year	IDIS Project	IDIS Activity	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	7	170	Seneca Heights Kitchen Renovation	148	LMH	\$82,500.00
						<b>14B Matrix Code \$82,500.00</b>
<b>Total</b>						<b>\$82,500.00</b>

**LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	2	144	5747989	Emergency Assistance	05Q	LMC	\$5,876.00
2014	2	144	5754608	Emergency Assistance	05Q	LMC	\$945.68
2014	2	144	5759093	Emergency Assistance	05Q	LMC	\$1,925.00
2014	2	144	5764652	Emergency Assistance	05Q	LMC	\$1,170.35
2014	2	144	5767016	Emergency Assistance	05Q	LMC	\$2,395.00
2014	2	144	5778793	Emergency Assistance	05Q	LMC	\$798.00
2014	2	144	5785472	Emergency Assistance	05Q	LMC	\$3,737.00
2014	2	144	5791790	Emergency Assistance	05Q	LMC	\$1,700.00
2014	2	144	5802525	Emergency Assistance	05Q	LMC	\$500.00
2014	2	144	5813257	Emergency Assistance	05Q	LMC	\$500.00
2014	2	144	5816708	Emergency Assistance	05Q	LMC	\$1,143.00
2014	2	144	5818827	Emergency Assistance	05Q	LMC	\$700.00
2014	2	144	5821407	Emergency Assistance	05Q	LMC	\$1,292.00
2014	2	144	5827634	Emergency Assistance	05Q	LMC	\$920.00
2014	2	144	5832899	Emergency Assistance	05Q	LMC	\$1,469.43
						<b>05Q Matrix Code \$25,071.46</b>	
2011	7	132	5708196	DP&CC 2011 - Case #18 (Mandolin Court)	13	LMH	\$13,949.00
2011	7	133	5713104	DP&CC 2011 - Case #19 Rolling Road	13	LMH	\$18,301.00
2011	7	134	5716833	DP&CC 2011 - Case 20 Hemingway Drive	13	LMH	\$8,477.00
2011	7	135	5720879	DP&CC 2011 - Case 21 Timber Rock Road	13	LMH	\$11,086.00
2011	7	136	5724628	DP&CC 2011 - Case 22 Hemingway	13	LMH	\$11,703.00
2011	7	137	5728691	DP&CC 2011 - Case 23 Tanyard Hill	13	LMH	\$15,000.00
2013	1	138	5739537	DP&CC 2013 - Case 24 Cobbler Place	13	LMH	\$10,000.00
2013	1	139	5739770	DP&CC 2013 - Case 25 '22 Fields Road	13	LMH	\$7,426.00
2013	1	140	5739532	DP&CC 2013 - Case 26 '8 Hendrix Avenue	13	LMH	\$10,000.00
2013	1	141	5739530	DP&CC 2013 - Case 27 '12 Hendrix Avenue	13	LMH	\$10,000.00
2013	1	142	5742912	DP&CC 2013 - Case 28 Mandolin Court	13	LMH	\$14,025.00
2013	1	143	5742913	DP&CC 2013 - Case 29 '14 Fields Road	13	LMH	\$10,000.00
2013	1	148	5750094	DP&CC 2013 - Case 30 '12 Fields Road	13	LMH	\$10,166.00
2013	1	149	5754601	DP&CC 2013 - Case 31 West Side Drive	13	LMH	\$11,309.00
2013	1	150	5758372	DP&CC 2013 - Case 32 Travis View Ct	13	LMH	\$17,630.00
2013	1	151	5758373	DP&CC 2013 - Case 33 Travis Lane	13	LMH	\$16,000.00
2013	1	152	5758375	DP&CC 2013 - Case 34 Fields Road	13	LMH	\$10,106.00
2013	1	153	5764650	DP&CC 2013 - Case 35 Autumn Hill Way	13	LMH	\$14,339.00
2013	1	154	5765720	DP&CC 2013 - Case 36 Cobbler Place	13	LMH	\$10,106.00
2013	1	155	5767025	DP&CC 2013 - Case 37 West Side Drive	13	LMH	\$9,925.00
2013	1	156	5776410	DP&CC 2013 - Case 38 Diamondback drive	13	LMH	\$9,827.00
2013	1	157	5778971	DP&CC 2013 - Case 39 West Side Drive	13	LMH	\$10,000.00
2013	1	158	5781554	DP&CC 2013 - Case 40 Travis Lane	13	LMH	\$11,500.00
2013	1	160	5786119	DP&CC 2013 - Case 42b Diamondback Drive	13	LMH	\$10,269.00
2013	1	161	5786121	DP&CC 2013 - Case 43 Carousel Ct	13	LMH	\$11,526.00
2013	1	162	5802515	DP&CC 2013 - Case 44 Fairbanks Drive	13	LMH	\$10,000.00
2013	1	163	5802517	DP&CC 2013 - Case 45b Fairbanks Drive	13	LMH	\$10,000.00



GAITHERSBURG, MD

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2013	1	164	5802518	DP&CC 2013 - Case 46 Cobbler Place	13	LMH	\$10,000.00
2013	1	165	5806321	DP&CC 2013 - Case 47 Goodport Court	13	LMH	\$6,211.00
2014	1	166	5811217	DP&CC 2014 - Case 45 Orchard Drive	13	LMH	\$15,000.00
2014	1	167	5816709	DP&CC 2014 - Case 49 Bralen	13	LMH	\$8,581.00
2014	1	168	5818826	DP&CC 2014 - Case 50 Travis Lane	13	LMH	\$14,777.00
2014	1	169	5823222	DP&CC 2014 - Case 51 Timber Rock Road	13	LMH	\$7,000.00
						<b>13</b>	<b>Matrix Code - \$374,239.00</b>
<b>Total</b>							<b>\$399,310.46</b>

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	2	144	5747989	Emergency Assistance	05Q	LMC	\$5,876.00
2014	2	144	5754608	Emergency Assistance	05Q	LMC	\$945.68
2014	2	144	5759093	Emergency Assistance	05Q	LMC	\$1,925.00
2014	2	144	5764652	Emergency Assistance	05Q	LMC	\$1,170.35
2014	2	144	5767016	Emergency Assistance	05Q	LMC	\$2,395.00
2014	2	144	5778793	Emergency Assistance	05Q	LMC	\$798.00
2014	2	144	5785472	Emergency Assistance	05Q	LMC	\$3,737.00
2014	2	144	5791790	Emergency Assistance	05Q	LMC	\$1,700.00
2014	2	144	5802525	Emergency Assistance	05Q	LMC	\$500.00
2014	2	144	5813257	Emergency Assistance	05Q	LMC	\$500.00
2014	2	144	5816708	Emergency Assistance	05Q	LMC	\$1,143.00
2014	2	144	5818827	Emergency Assistance	05Q	LMC	\$700.00
2014	2	144	5821407	Emergency Assistance	05Q	LMC	\$1,292.00
2014	2	144	5827634	Emergency Assistance	05Q	LMC	\$920.00
2014	2	144	5832899	Emergency Assistance	05Q	LMC	\$1,469.43
						<b>05Q</b>	<b>Matrix Code \$25,071.46</b>
<b>Total</b>							<b>\$25,071.46</b>

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	5	147	5747991	Administration	21A		\$10,666.00
2014	5	147	5750859	Administration	21A		\$10,558.00
2014	5	147	5759094	Administration	21A		\$1,000.00
2014	5	147	5766974	Administration	21A		\$700.00
2014	5	147	5778794	Administration	21A		\$10,933.00
2014	5	147	5791806	Administration	21A		\$1,888.00
2014	5	147	5797600	Administration	21A		\$16,122.00
2014	5	147	5810153	Administration	21A		\$1,399.00
2014	5	147	5813259	Administration	21A		\$1,248.27
2014	5	147	5816707	Administration	21A		\$2,000.00
2014	5	147	5827635	Administration	21A		\$3,997.00
2014	5	147	5828123	Administration	21A		\$3,467.73
						<b>21A</b>	<b>Matrix Code \$63,979.00</b>
<b>Total</b>							<b>\$63,979.00</b>

U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Performance Measures Report  
 Program Year GAITHERSBURG,MD

Public Facilities and Infrastructure

	Create Suitable Living			Provide Decent Housing			Create Economic Opportunities			Total
	Access	Afford	Sustain	Access	Afford	Sustain	Access	Afford	Sustain	
Number of Persons Assisted										
with new access to a facility	0	0	0	0	0	0	0	0	0	0
with improved access to a facility	0	0	0	0	0	0	0	0	0	0
with access to a facility that is no longer substandard	0	0	0	0	0	0	0	0	0	0
Totals :	0	0	0	0	0	0	0	0	0	0

Number of Households Assisted										
with new access to a facility	0	0	0	0	0	0	0	0	0	0
with improved access to a facility	0	0	0	0	0	0	0	0	0	0
with access to a facility that is no longer substandard	0	0	0	0	0	0	0	0	0	0
Totals :	0	0	0	0	0	0	0	0	0	0

Public Services

	Create Suitable Living			Provide Decent Housing			Create Economic Opportunities			Total
	Access	Afford	Sustain	Access	Afford	Sustain	Access	Afford	Sustain	
Number of Persons Assisted										
with new (or continuing) access to a service	0	0	0	0	0	0	0	0	0	0
with improved (or continuing) access to a service	0	0	0	0	0	0	0	0	0	0
with new access to a service that is no longer substandard	0	0	0	0	34	0	0	0	0	34
Totals :	0	0	0	0	34	0	0	0	0	34















U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Performance Measures Report  
 Program Year GAITHERSBURG,MD

Owner Occupied Housing Rehabilitation

	Create Suitable Living			Provide Decent Housing			Create Economic Opportunities			Total
	Access	Afford	Sustain	Access	Afford	Sustain	Access	Afford	Sustain	
Total LMH* units	0	0	0	0	0	0	0	0	0	0
Total SB*, URG units	0	0	0	0	0	0	0	0	0	0
Of Total, Number of Units Occupied by elderly	0	0	0	0	0	0	0	0	0	0
Brought from substandard to standard condition	0	0	0	0	0	0	0	0	0	0
Qualified as Energy Star	0	0	0	0	0	0	0	0	0	0
Brought to lead safety compliance	0	0	0	0	0	0	0	0	0	0
Made accessible	0	0	0	0	0	0	0	0	0	0

Homebuyer Assistance

	Create Suitable Living			Provide Decent Housing			Create Economic Opportunities			Total
	Access	Afford	Sustain	Access	Afford	Sustain	Access	Afford	Sustain	
Total Households Assisted	0	0	0	0	33	1	0	0	0	34
Of Total:										
Number of first-time homebuyers	0	0	0	0	33	1	0	0	0	34
Of those, number receiving housing counseling	0	0	0	0	33	1	0	0	0	34
Number of households receiving downpayment/closing costs assistance	0	0	0	0	33	1	0	0	0	34

Development of Homeowner Housing

	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Afford	Access	Afford	Access	Afford	
Total LMH* units	0	0	0	0	0	0	0
Total SB*, URG units	0	0	0	0	0	0	0
Of Total, Number of Affordable units	0	0	0	0	0	0	0
Years of affordability	0	0	0	0	0	0	0
Average number of years of affordability per unit	0	0	0	0	0	0	0
Units qualified as Energy Star	0	0	0	0	0	0	0
504 accessible units	0	0	0	0	0	0	0
Units occupied by households previously living in subsidized housing	0	0	0	0	0	0	0
Of Affordable Units	0	0	0	0	0	0	0
Number occupied by elderly	0	0	0	0	0	0	0
Number designated for persons with HIV/AIDS	0	0	0	0	0	0	0
Of those, number for the chronically homeless	0	0	0	0	0	0	0
Number of housing units for homeless persons and families	0	0	0	0	0	0	0
Of those, number for the chronically homeless	0	0	0	0	0	0	0



Local Target area Name Olde Towne Gaithersburg - Type: Comprehensive	Total
Number of new businesses assisted	0
Number of existing businesses assisted	0
Number of jobs created or retained in area	0
Amount of funds leveraged	0
Number of LMI persons assisted	
By direct benefit activities	0
By area benefit activities	2,080
Number of LMI households assisted	0
Number of acres of brownfields remediated	0
Number with new access to public facilities/improvements	0
Number of business facades/buildings rehabilitated	0
Slum/blight demolition	0
Optional indicators	
% Crime rates reduced	0
% Property values increased	0
% Housing code violations reduced	0
% Business occupancy rates increased	0
% Employment rates increased	0
% Homeownership rates increased	0
<hr/>	
Totals for all Local Target areas	
Number of new businesses assisted	0
Number of existing businesses assisted	0
Number of jobs created or retained in area	0
Amount of funds leveraged	0
Number of LMI persons assisted	
By direct benefit activities	0
By area benefit activities	2,080
Number of LMI households assisted	0
Number of acres of brownfields remediated	0
Number with new access to public facilities/improvements	0
Number of business facades/buildings rehabilitated	0
Slum/blight demolition	0

Totals for all Areas

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Number of new businesses assisted	0
Number of existing businesses assisted	0
Number of jobs created or retained in area	0
Amount of funds leveraged	0
Number of LMI persons assisted	
By direct benefit activities	0
By area benefit activities	2,080
Number of LMI households assisted	0
Number of acres of brownfields remediated	0
Number with new access to public facilities/improvements	0
Number of business facades/buildings rehabilitated	0
Slum/blight demolition	0

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