





## Letter from the Chief

On behalf of the men and women of the Gaithersburg Police Department, I am pleased to submit the Annual Report for 2001. Our Annual Report is intended to be a resource, not only for elected and appointed officials, students, and law enforcement professionals, libraries and journalists, but also for the people who live and work in the City of Gaithersburg.

The Gaithersburg Police Department is an internationally-accredited law enforcement agency staffed by dedicated men and women who are committed to maintaining the highest degree of professional standards. As part of this standard of excellence, we are resolute in our quest to assure the finest possible service to the community.

Embracing the tenets of Community Oriented Policing, members of the department strive to maintain and create innovative programs that are responsive to the needs of the community. Department members at every level actively work toward the goal of improving the quality of life of everyone in the City. This report contains a description of activities with the two department bureaus, highlighting specific achievements and community outreach initiatives.

Law enforcement and other public services are the crucial link between government, the community and the citizenry. The tragic events of September 11th will be forever etched in our minds, as will the pride we felt as we watched the actions of the brave men and women from law enforcement and emergency services in its aftermath.

I am proud of the accomplishments and successes we achieved together in 2001. I want to express my personal appreciation to our citizens, the City's elected and appointed officials, and the members of the Gaithersburg Police Department for their continuing dedication to making Gaithersburg a great place to live, work, learn and play.

Mary Ann Viverette  
Chief of Police



## I. Mission, Values and Vision

The Gaithersburg Police Department is an internationally-accredited law enforcement agency that shares responsibility for services with the Montgomery County Police, providing coverage 24 hours a day, 365 days a year. The Department responds to calls as necessary and utilizes community action teams, when appropriate, to solve problems and deal with issues affecting the safety of all City neighborhoods.

Located at 7 East Cedar Avenue in Olde Towne Gaithersburg, the Police Facility is open to walk-in customers from 8 a.m. to 9 p.m., seven days a week.

### Our Mission

We are committed to protecting life and property, improving the quality of life for all people, and protecting City interests.

We will accomplish this by:

- Working with our community, City departments, and other government agencies;
- Developing and implementing proactive strategies;
- Growing to keep pace with our community; and
- Maintaining a workplace which promotes equal employment opportunities, respects employees as individuals, and fosters teamwork.

### Our Values

We are committed to professionalism through:

**Service** -- Providing quality service and protection to all people in an efficient and competent manner, tempered with courtesy, compassion and understanding.

**Integrity** -- Upholding the public trust through honest, consistent and forthright interaction with all people fostering an atmosphere of mutual trust and cooperation.

**Respect** -- Treating all persons with dignity and respect by promoting equality and fairness in upholding the Constitutional Rights of all people.

### Our Vision

We will seek to function as a team with City departments, other government agencies and our community, to provide innovative, effective and efficient service to improve the quality of life for all people.



## II. History of the Department

On April 1, 1963, a resolution creating the Gaithersburg Police Department was signed by Mayor Merton F. Duvall. This resolution specified a traffic unit to be created within the Department; such a unit was not formed until approximately 1983.

David Marsteller was the first Chief of Police, although there are references to a "Town Marshall" in the minutes of Town Council Meetings prior to 1963.

The town budget for FY 64 included "police protection" salaries for the solitary officer amounting to \$4,000, and equipment purchases of \$500.

Over the years there would be several chiefs of police: James Tassie, formerly of the Rockville City Police Department; Marson Johnson, who had been an officer in Michigan; John F. DeVries and George Fusco, both of whom had retired from the Montgomery County Police Department as Lieutenants; and the current Chief, Mary Ann Viverette. Chief Viverette came to the Department from the Montgomery County Sheriff's Office where she was a deputy sheriff. She was promoted through the ranks and attained her promotion to Chief in 1986.

The Department grew from an authorized strength of three sworn officers and one civilian clerk in the early 70's when the City's population was 7,000, to its complement today of 35 sworn officers and four civilians. The majority of that growth occurred from 1986 to 1998 under the direction of Chief Viverette.

It was under the administration of Chief DeVries



that the City Police began to operate under its current system of dispatch through Montgomery County Police. As a retired Montgomery County Police Lieutenant, DeVries was in a position to work with the County Police in a way which previously had not been possible.

While the Department sent an untrained officer to a police academy in 1971, that was not to occur again until 1990. During the interim 19 years, only experienced officers from other agencies were considered for employment with the Department.

The majority of the Gaithersburg Police Officers have come from other agencies. The experience of these officers comes from agencies such as: Montgomery County; Washington, D.C.; United States Secret Service; Montgomery County Sheriff's Office; Maryland National Capital Police; and Baltimore City, to name a few. This diverse group of officer experiences has resulted in an agency made up of highly-trained officers with a variety of special abilities.



### III. Accreditation

In 1990, the Department sought law enforcement accreditation status. Applying for accreditation is a voluntary process that requires interested agencies to meet or exceed an internationally-embraced body of standards covering everything from agency management and personnel issues to the delivery of law enforcement.

Coordinated by the Commission on Accreditation for Law Enforcement Agencies (CALEA), more than 400 standards were developed by law enforcement leadership groups such as the International Association of Chiefs of Police, the National Organization of Black Law Enforcement Executives, the National Sheriffs' Association, and the Police Executive Research Forum.

Following a thorough application process, the Gaithersburg Police Department became the 258th internationally-accredited law enforcement agency

on July 31, 1993. The Department, remaining committed to complying with national standards, was reaccredited in July of 1998.

In the Spring of 2001, the Department was re-assessed in order to renew its accreditation.

The Department's reaccreditation assessment found the department had maintained compliance with the standards, and reaccreditation was awarded at the Calea Conference in St. Louis in July. There are less than 1,000 law enforcement agencies internationally that are accredited.



### IV. The Department in 2001

During 2001, the Gaithersburg Police Department consisted of two bureaus: the Administrative Bureau comprised of the accreditation manager and the civilian office staff; and the Operations Bureau comprised of officers who provided around-the-clock response to calls for service that originated from the Montgomery County Communications Center or the City Police station. The Operations Bureau is the largest component of the department.

Gaithersburg Police were active in the community and dedicated to providing quality services in a timely and efficient manner. It is the Department's goal to maintain a proactive role in the community by participating in a number of educational initiatives including CHARACTER COUNTS! training, drug education, the Citizen Police Academy and others.

The Department also provides philanthropic



support to the community through charity fundraisers, participating in community meetings, providing lectures and other services such as child safety seat installation, security surveys and more.



## V. Staffing

### *By Position*

<b>POSITION</b>	<b>AUTHORIZED</b>	<b>ACTUAL</b>
Chief of Police	1	<b>1</b>
Lieutenants	2	<b>2</b>
Sergeants	6	<b>6</b>
Administrative Director	1	<b>1</b>
Master Police Officers	19	<b>19</b>
Senior Police Officers	4	<b>4</b>
Police Officers	3	<b>3</b>
Victim Advocate	1	<b>1</b>
Senior Police Services Aide	1	<b>1</b>
Police Services Aide	1	<b>1</b>
Part-Time Personnel	3	<b>3</b>
<b>TOTAL</b>	42	<b>42</b>

### *By Assignment*

<b>POSITION</b>	Office of the Chief	Operations Bureau	Administrative Bureau
Chief of Police	1		
Lieutenant		2	
Sergeant		6	
Administrative Director			1
Investigator		1	
Police Officers		25	
Victim Advocate		1	
Senior Police Services Aide			1
Police Services Aide			1
Part-Time Personnel			3
<b>TOTAL</b>	<b>1</b>	<b>35</b>	<b>6</b>



## VI. Administrative Bureau

The Administrative Bureau of the Gaithersburg Police Department is responsible for the day-to-day operations of the Department's office. Providing support to the Office of the Chief of Police and Operations Bureau, personnel assigned to the Administrative Bureau assist citizens who call or visit the police facility.

Personnel assigned to the Administrative Bureau are responsible for a variety of tasks that include:

- Record Management
- Report Review and Quality Assurance
- Accreditation
- Crime Analysis and Statistics
- Data Entry
- Policy Research and Development
- Court Liaison
- Cash Management

Located at 7 East Cedar Avenue in Olde Towne Gaithersburg, the police facility's lobby services are available from 8 a.m. to 9 p.m., seven days a week throughout the year.

The lobby services available include:

- Fingerprinting for jobs, security clearances, etc.
- Obtaining a copy of a traffic collision report
- Payment of a parking violation notice
- Obtaining a variety of free pamphlets, brochures, literature, and other information.



### A. Homeland Security

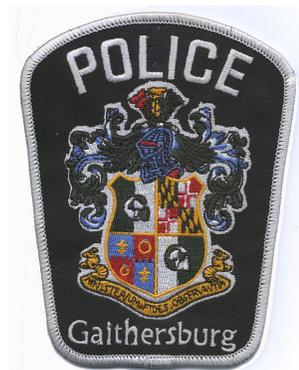
On September 11, 2001, terrorists struck the United States in a manner never before seen. Four commercial airliners with passengers aboard were hijacked. Two were intentionally crashed into the World Trade Center in New York killing all aboard both aircraft and thousands on the ground and in the buildings as both Trade Center towers collapsed. The third aircraft crashed in a field in Pennsylvania as courageous passengers and crew members attempted to wrest control of it away from hijackers. It is believed that the intent of the hijackers was to crash this aircraft in Washington, D.C.

The fourth aircraft, which had taken off from nearby Dulles International Airport, was intentionally crashed into the Pentagon.

Metropolitan-area law enforcement agencies were taxed as those agencies responded to help wherever possible.

Gaithersburg Police Officers patrolled neighborhoods to ensure calm and assisted school officials with early dismissal.

As a result of September 11, emergency plans were strengthened and Gaithersburg Police Department members have operated with a heightened awareness, ready to protect the community.





## B. Community Outreach Programs supported by GPD

### 1. Victim Advocacy and Assistance

The Department's Victim Advocate works closely with victims and witnesses. Upon receiving a copy of an officer's incident report (generally within 24 hours) the Advocate familiarizes herself with the case and contacts the victim to offer further assistance, determine any special needs the victim might have and act as a resource. The Advocate accompanies victims to court proceedings, if necessary, and helps the victim complete forms and other court-related papers while guiding them through the criminal justice system.

Fluent in Spanish, the Victim Advocate adds another dimension to the Department's community outreach efforts by providing support and assistance to the City's growing Latino population.



### 2. Youth Programs

The Department provides support to the community by participating in partnerships with local schools, businesses and the Chamber of Commerce.

Additionally, the Department participated in **Read Aloud Day** at Gaithersburg Elementary and Summit Hall Elementary and the Student Mentor Program at Gaithersburg Middle School. Officers take part in the Read Aloud Program where they read books to elementary school students. This program, which has been in place for several years, demonstrates to students the importance of reading and how being able to read well leads to success in any given profession.

The **Student Mentor Program** teams professionals from various segments of the community with certain students that might need guidance from adults other than their parents, teachers, etc. Officers often participate in this program to help steer youth in the right direction.





### 3. Citizen Police Academy

In 2001, the Police Department planned another Citizen Police Academy for citizens to learn about law enforcement techniques and practices, traffic collision investigation, patrol operations, drug enforcement, crime prevention, community policing, and other topics. Citizens participate in a number of hands-on activities outside the classroom.

The program is open to all area residents age 16 or older. Admission is free, but there is a limited number of spaces available. Interested persons complete an application form available at the Police Department.

The program, which is almost 10 years old, continues to provide citizens with a comprehensive understanding of the law and law enforcement techniques from an insider's point of view.

### 4. CHARACTER COUNTS!

The City of Gaithersburg continues to serve as a model community for the CHARACTER COUNTS! initiative. The program has been implemented in nearly all of the Gaithersburg cluster schools.

The Police Department, along with the City's Human Services Division (formerly Citizen Services), continued to integrate the Six Pillars of Character into its daily activities. Sergeant Scott Scarff supports Human Service personnel in training community leaders and City schools through workshops, seminars and other reinforcement activities.

### 5. Ride Along Program

The Ride Along Program offers citizens an opportunity to accompany a uniformed officer on patrol to experience law enforcement practices first-hand from



the officer's perspective. The program is open to citizens 16 years of age or older.

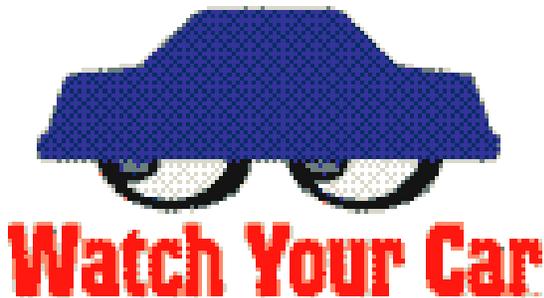
### 6. Chief's Advisory Council

Established in 1998 by the Mayor and City Council, the Chief's Advisory Council is comprised of 19 members from the community. It facilitates the flow of information between the community and the Police Department. Members of the Chief's Advisory Council keep the citizens informed of changes in the Department's policies and procedures that affect the community.

### 7. Watch Your Car Program

The Department is a participating law enforcement agency in Maryland's Watch Your Car Program. During 2001, several vehicles were registered in this free vehicle theft prevention program. The program involves a vehicle's owner authorizing any police officer to stop the owner's vehicle should they observe it being driven between the hours of 1 a.m. and 5 a.m.

By registering their vehicles in the program, owners certify that, except in an emergency, the vehicle is not normally driven in the early morning hours mentioned above. Officers determine program participants by looking for reflective stickers on both the front and rear windows of the vehicle.





## VII. Operations Bureau

The Operations Bureau of the Police Department is on patrol 24 hours a day throughout the year. The primary function of this Bureau is protection of life and property through aggressive motorized, bicycle and foot patrols.

The Operations Bureau consists of six patrol shifts, each assigned to a permanent set of hours. The day shift works from 6 a.m. to 4 p.m., the evening shift works from 4 p.m. to 2 a.m. and the midnight shift works from 8 p.m. to 6 a.m. Operations Bureau personnel work in partnership with the community in many ways at special events and in solving problems in "hot spots."

Gaithersburg Police Officers are dispatched through the Montgomery County Police communications center in the same manner as Montgomery County Police Officers. Through agreement with the Montgomery County communications center, Gaithersburg Police Officers are dispatched to all calls within the City when they are available to respond.



If a City Officer is not available, then a Montgomery County Officer is dispatched. In many instances when response by two officers is appropriate, City and County Officers are dispatched to respond for the same call for service.

### A. Traffic Enforcement and Education

Enforcing the traffic laws and educating motorists about traffic safety was a priority for the Department in 2001. During the year, officers issued more than 9,000 traffic citations, about 1,500 of which were issued in conjunction with the Department's *Selective Traffic Offense Program (S.T.O.P.)*. Selected traffic enforcement activities consisted of issuing citations and warnings at specific locations in the City. More than 1,300 written warning notices were issued.

Taking into account suggestions, comments, and complaints from community/neighborhood members, Mayor and Council Action Items, and officer input, more than 30 locations in the City were specifically targeted for S.T.O.P. enforcement. To complement selective enforcement efforts, the mobile speed board was placed in several locations. While it was active in a given area, officers were able to work other areas.

In 2001, there were more than 1,700 traffic collisions in the City of which 1,400 resulted in property damage, 380 resulted in injuries, and five resulted



in fatalities. Consistent with previous years, the two most prominent violations that caused or contributed to accidents were speed-related and right-of-way-related. Enforcement activities resulted in an increase in drunk driving arrests. In 2001, there were 168 arrests for drunk driving.



## B. Community Outreach Programs supported by Operations Bureau

### 1. Vacant Dwelling Check Program

City residents who leave town have one less thing to worry about because of the Vacant Dwelling Check Program. The program continued in 2001 as citizens requested City Officers to check their homes while temporarily vacant. The program is available to all neighborhoods to deter both burglary and potential criminal activity while providing homeowners with peace of mind while away on business or vacation.

### 2. Home Security Surveys

Home and business security surveys were conducted by specially-trained Officers in 2001. Officers, trained by the Maryland Crime Prevention Institute, assist homeowners, apartment residents and businesses to identify potentially vulnerable areas of their home or business. Practical solutions then are discussed to make the residence or business less susceptible to crime. New residents are invited, via a letter in their welcome packet, to call City Police for the survey.

### 3. Youth Programs

A number of youth programs are supported by officers including D.A.R.E. and Afterschool Recreation Programs.

Six specially trained uniformed officers taught the **Drug Abuse Resistance Education (D.A.R.E.)** program to all fifth graders at the eight elementary schools in the City.

In the Spring, all D.A.R.E. Officers attended a State-mandated, three-day, in-service training in Ocean City, designed especially for D.A.R.E.

Feedback and comments about the D.A.R.E. program from teachers, administrators, students, and parents continues to be positive.

The Department continued to support the City's **Afterschool Recreation Programs**. Every week-day during the school year a different neighborhood and elementary school in the City hosts an afternoon of activities for children in grades 1 through 5, including games, field trips, arts and crafts, dances movies and more! The programs, sponsored jointly by the City Police and Department of Parks, Recreation and Culture, are free of charge and require that children uphold the Six Pillars of CHARACTER



### COUNTS!

Officers interacted with program participants every Friday at "Fantastic Fridays." This interaction fostered an atmosphere of mutual trust and respect, while showing participants that police officers are also human.

Although not the program's original intention, it played an integral role in the City's Strategic Directions relating to community policing and involvement. The program has received the *Spotlight on Prevention Award* by the Maryland Attorney General's Office.



### 4. Child Safety Seat Inspections/Installations

The Department has several officers trained to inspect or install child safety seats. During 2001, these officers installed or inspected dozens of seats as part of organized safety seat installation checkpoints and one-on-one appointments at the Gaithersburg Police Station.



**5. Bicycle Patrol**

Officers patrol on bicycles and on foot in areas of special concern or demonstrated need for extra attention. The primary purpose of bicycle patrol is to improve the quality of life in the communities in which they are assigned by interacting directly with community members and leaders. Bicycles allow officers to patrol in areas and go into places unsuitable for conventional vehicles.

**6. National Night Out Against Crime**

Once again, the Department participated in the City's National Night Out Against Crime Observance, held in August.

The event is designed to heighten crime and drug prevention awareness, and strengthen neighborhood spirit and police-community relations. The evening includes activities that help make Gaithersburg a safer place to live, work, learn and play and involves City staff and community groups working together to "give crime and drugs a going away party."

Officers fingerprinted children, staffed information booths and tables, and answered questions regarding the Police Department and City services. One of the more popular programs, the City attempts to move the program to different neighborhoods each year to ensure maximum citizen participation.

**7. Investigations**

As of July 1, the Department added an Investigator to follow up on cases and to be a valuable resource for patrol officers. The work of the Investigator (at times in conjunction with Patrol Officers) enhanced the quality of service the Department delivers.



**8. Neighborhood Watch**

The Department encourages residents to participate in the Neighborhood Watch Program. Sergeant Scott Scarff coordinates the program and he and other officers meet frequently with citizens groups to share concerns and information about neighborhood activities. Statistics and other information is provided to neighborhood community leaders and to community newsletters.

By working in partnership with members of the community and educating them in the concepts of Neighborhood Watch, criminal activity can be reduced. Neighborhood Watch is a multi-dimensional program because it targets a variety of crimes that affect the quality of life in a certain neighborhood.

**9. Crime Prevention Through Environmental Design (C.P.T.E.D.)**

Crime Prevention Through Environmental Design (C.P.T.E.D.) is based on the concept of building in crime prevention features during initial construction, as opposed to trying to build them on after construction. By meeting with builders or architects, plans and blueprints are reviewed, and appropriate suggestions are made with crime prevention in mind. Consideration is given to such things as the placement of shrubbery and lights for optimum safety.

Sergeants Scoff Scarff and Tom Stanton and Officer John Breck have been trained in C.P.T.E.D., and they conduct surveys as appropriate. They also are members of the City's Design Review Team.

**10. Gaithersburg Apartment Liaison Officer Program (G.A.L.O.P.)**



The Gaithersburg Apartment Liaison Program (G.A.L.O.P.) was implemented in 1997 to ensure more open communication between Police Officers and apartment complex resident managers. Officers work closely with the City's Neighborhood Services Division, resident managers and community members to solve problems, reduce crime, and reduce the number of calls for service in complexes. Officers in the Department are assigned apartment complexes with which to maintain a liaison.



## VIII. Technology

During 2001, the Department's delivery of customer service was enhanced greatly through the use of new technology. Seven in-car video camera systems and 10 mobile data computers (MDC) assisted Officers while on patrol.

In-car video cameras capture events as they unfold, record evidence and assist Officers in their court testimony. All traffic stops made by Officers operating video camera-equipped vehicles are audio and video recorded. Because of Maryland's very strict "wiretap" statute, all Officers operating police vehicles equipped with the camera systems were trained on the operation of the systems and the legalities of their use.

The mobile data computers bring computer files and records to the Officer's fingertips as they patrol the City. What were once available only to the dispatcher or station personnel viewing a desktop computer monitor, Officers on patrol now have access to the computer files they need right from their vehicles. The ability to access these files and records, coupled with the capability to communicate car-to-car, reduces radio "air-time" by Officers and promotes Officer safety. In addition, Officers used handheld computers (personal digital assistants or PDA's) to record traffic stop information, track their court dates, etc. An effort to download into the PDA's the Department's policies and procedural manuals is in the planning stages.





## IX. Awards

### A. Employee of the Month Awards

Sworn and non-sworn employees are nominated by their supervisors or coworkers for performance above and beyond what is expected of them. Nominations are reviewed and a selection is made by the Department's Command Staff. The names of recipients are prominently displayed on a plaque in the Police Facility and the names of recipients are announced during roll-calls.

### B. Recognition Awards

In promoting an atmosphere that strives for continuous improvement, the Department strongly believes in rewarding its members when they provide a service or perform an act that is well above what is expected or required. The provision of this exemplary service or act by dedicated professionals makes the City of Gaithersburg a great place to live, work, learn and play.

The following members of the Department were recognized for acts of bravery and courage, and for otherwise outstanding work involving incidents in 2001:

- Sergeant Thomas Campbell received a Commendation Letter for using his expertise in Clandestine Laboratory activity and ensuring that an incident on Professional Drive was handled properly.

- Master Police Officer Ronny Cabrera received a Class C Commendation for his mature restraint in firearms discipline during an incident on July 8 when he responded for a "weapons offense in progress." Officer Cabrera made the correct, split-second decision based on his training in a situation that is always difficult to decide.

- Sergeant Thomas Campbell and Master Police Officer Chad Eastman received Commendation Letters for their investigative skills during a call for a burglary that had just occurred. Through investigation and interrogation the suspects were found to be connected to and confessed to a series of armed robberies, commercial burglaries and thefts in the Gaithersburg, Germantown and Rockville communities. Twenty-one open cases involving the two suspects consequently were closed.

### 2001 Employees of the Month

**January** - Sergeant W. White and Officer J. Breck for their dedication to the MDT program.

**February** - Sergeant M. Whalen for her compilation of the Department's history and its presentation.

**March** - Officer S. Eastman for assisting another Officer with a complicated fraud investigation.

**April** - Officer J. Duke for his long term efforts toward traffic enforcement on the midnight shift.

**May** - Officer R. Campbell for his overall helpful attitude and his assistance with the Pocket PC issues.

**June** - Officer R. Campbell for utilizing his Crisis Intervention training to deal with a potentially violent mentally ill individual.

**July** - Officer C. Pettaway for his apprehension of a burglary suspect who was caught in the act; and Officer C. Eastman for his off-duty actions in making an arrest of an armed subject.

**August** - Officer J. Duke and Officer A. Patapis for their actions in dealing with an extremely violent, injured and mentally ill individual at a local hotel.

**September** - Victim Advocate M. Anderson for using her calming influence and interpretive skills in a possible child abuse case.

**October** - Officer D. Friz for his assistance in clearing a serious shooting that occurred outside the City. A subject would only give vital information to Officer Friz because he remembered him from his child's afterschool program.

**November** - Officer R. Wilkes for his self-initiated activity. He has made numerous CDS arrests and has been very proactive at the high school.

**December** - Officer J. Howard for his arrest of a subject in a stolen van. The van had not yet been reported stolen and the contents indicated the occupants were in all likelihood preparing to commit armed robberies.

- Senior Police Officer Patapis received a Class C Commendation for performing the Heimlich maneuver on a suspect who attempted to swallow her "crack pipe" during an arrest.

- The National Night Out Coordination Team received a City Team of the Quarter Award for the coordination and implementation of National Night Out in August. Sergeant Scott Scarff and Sergeant Beth Quinlan from the Police Department were members of this team.



## X. Training

Providing state-of-the-art training for members of the Department is a priority. All Department members participate in training geared toward enhancing their skills, knowledge and abilities.

Under the leadership of Sergeants Thomas Campbell and Scott Scarff, training on weapons, defensive tactics and law enforcement topics for classroom instruction was presented.

An experienced firearms instructor who is very knowledgeable in Officer safety and survival techniques and firearms, Sergeant Campbell ensured that all Maryland Police Training Commission requirements relating to firearms training were met. He provided practical instruction to Officers in the safe handling of firearms, shoot-don't-shoot and effective strategies to use when confronting an armed individual.

Sergeant Scarff ensured that all Officers were trained in Defensive Tactics.

Each Officer averages more than 100 hours each year in training.





## XI. Statistics

Calls For Service	23,311
Traffic Citations	9,367
Warnings	1,317
Safety Equipment Repair Orders	303
Adult Arrests	483
Juveniles Taken Into Custody	96

### Part I Offenses

Crime	2001	2000
<b>Murder</b>	<b>1</b>	<b>2</b>
<b>Rape</b>	<b>11</b>	<b>16</b>
<b>Robbery</b>	<b>75</b>	<b>63</b>
<b>Aggravated Assault</b>	<b>103</b>	<b>115</b>
<b>Burglary</b>	<b>240</b>	<b>294</b>
<b>Theft</b>	<b>1,978</b>	<b>2,019</b>
<b>Vehicle Theft</b>	<b>291</b>	<b>219</b>
<b>Arson</b>	<b>0</b>	<b>9</b>
<b>Total</b>	<b>2,699</b>	<b>2,737</b>

### Internal Affairs

The Department investigates all complaints made against the Department or its members. During 2001, there were 16 occasions when a member's conduct was questioned, four of which resulted in an internal affairs investigation, as follows. The remaining 12 instances, after an initial inquiry was conducted, did not merit a formal internal affairs investigation.

Member Status	Offense	Investigation Result
Police Officer	Rule Violation	Sustained
Police Officer	Excessive Force	Unfounded
Police Officer	Excessive Force/ Civil Rights Violation	Unfounded
Police Officer	Rule Violation	Sustained

# GAITHERSBURG POLICE DEPARTMENT

